

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
TUESDAY, NOVEMBER 13, 2007**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on November 13, 2007 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He then led in the American Flag Pledge.

Roll Call of Board Members Present: Joe Zurawski, Sally Donahue, Jane Kartje, Helen Neill, John Bulmer, Mike Kipley, Wayne Meier. Absent: None.

Others present: Four, (*list on file*)

Short Public Comments: Asked for Ordinance against dirt bike riding in neighborhoods due to noise.

Presentation of written petitions: None presented.

**CONSENT AGENDA ADOPTED AS AMENDED**

*Moved by Meier, Seconded by Kartje to adopt the Consent Agenda as amended. Discussion: Remove C12, C15 and C2 and place at end of New Business; Add C17 & C18. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

- C 1 Approval, Board meeting minutes: Regular, October 9, 2007; Special, October 23, 2007 (open & closed sessions).
- C 3 Recognize report from Clerk: Oct. 2007 Revenue/Expenditures.
- C 4 Recognize correspondence received.
- C 5 Recognize Treasurer's report, October 2007.
- C 6 Recognize written report, Building Official, October 2007.
- C 7 Recognize written report, Zoning Inspector, October 2007.
- C 8 Recognize written report, Assessor, October 2007.
- C 9 Recognize written report, Saline Sustainability Circle Sept. & Oct. meetings & Oct. 2007 M.O.R.E. meeting, Trustee Kartje.
- C10 Recognize written report: Parks & Recreation Committee November meeting, Trustee Bulmer.
- C11 Recognize written report, Washtenaw County Sheriff's Dept., month of October 2007.
- C13 Approval, expenditure for Michigan Townships Association's 2008 Educational Conference registration & parking fee for all Board members; not to exceed \$225.00 each; submit completed registration to Clerk no later than Monday, November 19, 2007 to qualify for the early-bird rate.
- C14 Recognize submittal of proposed 2008/2009 Fiscal Year Budget from Supervisor Zurawski.
- C16 Approval for York Township Hall parking lot winter salting, AK Lawncare, \$50.00 per occurrence (on-call basis).
- C17 Recognize written report, Milan Area Fire Dept., November Executive Board meeting, Trustee Meier.**
- C18 Authorization for Treasurer to move monies from the General Fund-101 to the Public Safety Fund-205 in the amount of \$50,000.00 to cover bills; November bills depleted the Public Safety Fund balance; budget allows.**

**REGULAR AGENDA APPROVED AS AMENDED**

*Moved by Bulmer, Seconded by Neill to approve the Regular Agenda as amended. Discussion: Remove Sheriff's Dept & Building Official from Verbal Reports. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0*

**VERBAL REPORTS**

Assessor. October - busy doing fieldwork; waiting for County Sales Study ratios; Taxable value will go up 2.3% next year; hardship guidelines need to be approved by Board soon.

Zoning Inspector. Reviewed written report.

#### BOARD REPORTS

Trustee Meier. Reviewed written report, new lease agreement for fire station not ready to adopt.

Trustee Kipley. Reported that Fosdick Rd. road improvements look good, but some outstanding drainage issues, deadlines upon us.

Clerk Neill. Holding off with preparing for Presidential Primary election January 15, 2008 since the possibility exists that it could be canceled; reminder that polling locations changed, new ID cards out to all residents, Pct. 1: York Baptist Activity Center and Pcts 2 & 3: Tri-County Sportsmen's League.

Treasurer Donahue. Tax bills are now printing in preparation for mailing end of November; final year that the County operating shifted to the summer, however, there is still a County millage on the winter bill (Parks & Recreation/Emergency millage).

Trustee Kartje. Planning Commission last met 10/22: Proposed Zoning Ordinance amendments; Bemis Farms SUP-11/9 deadline for submitting revised plans and other items needed by PC; will be attending County Planning workshop 11/29.

Trustee Bulmer. Sandra Richardson Park - took the flag down, folded properly and stored for the winter-plan needed for lighting the flag; reviewed written report; engraved brick paver sale helps support the parks, makes a great gift.

Supervisor Zurawski. Awaiting final billing for Fosdick Rd. improvements from WCRC; Police Feasibility Study not ready, should be within 2 years; attended Washtenaw County Transit Plan meeting-would require a millage to fund as well as available grants.

#### PENDING BUSINESS

ORD. #119, PUBLIC WATER SYSTEM USE/YCUA DIVISION, 2ND READING

MOVED BY NEILL to accept 2<sup>nd</sup> reading, as presented, and adopt Ordinance No. 119, known as the York Charter Township Public Water System Use Ordinance/YCUA Division; as prepared by Township Attorney who made requested changes to Section 3-9, Collection; Liens, #3, page 9; to be published by posting as required by law.

SECONDED BY BULMER. Discussion: minor changes since 1<sup>st</sup> reading; fourteen days to send disconnect notice not enough; most agreed that this timing is long enough; effective as of publication date.

ROLL CALL VOTE: MEIER, AYE; KIPLEY, AYE; NEILL, AYE; ZURAWSKI, AYE; DONAHUE, AYE; KARTJE, AYE; BULMER, AYE; NAY: NONE; ABSENT: NONE.

MOTION CARRIED 7-0-0

ORD. #120, SEWER USE/YCUA DIVISION, 2<sup>ND</sup> READING

MOVED BY BULMER to accept the 2<sup>nd</sup> reading of Ordinance No. 120, known as the York Charter Township Sewer Use Ordinance/YCUA Division with the updated Sub-Section 7-5, Enforcement of Payment, #3, page 49; prepared by Township Attorney; publish by posting as required by law.

SECONDED BY MEIER. Discussion: changes from 1<sup>st</sup> reading were minor; effective as of final publication date.

ROLL CALL VOTE: BULMER, AYE; KARTJE, AYE; DONAHUE, AYE; ZURAWSKI, AYE; NEILL, AYE; KIPLEY, AYE; MEIER, AYE; NAY: NONE; ABSENT: NONE.

MOTION CARRIED 7-0-0

REGIONAL POLICE Supervisor reviewed information he received from a recent meeting

## FEASIBILITY STUDY

he attended regarding the Regional Police Feasibility Study.

NEW BUSINESS

2008 EARTH DAY EVENTS, CEAC Aimee Kay, Chair of the Citizens Environmental Advisory Committee, turned the floor over to newest member, Willow Newman, who is heading the Sub-Committee that is making plans for honoring Earth Day in 2008 and advised that it will be combined with Parks events. It will be called Earth Day 2008/Parks Recognition Day and held from 10:00 a.m. to 4:00 p.m. Ms. Newman advised that the Committee wanted the Board's approval before proceeding with their plans.

MOVED BY BULMER to authorize an Earth Day/Parks Recognition Day on April 19, 2008 in the Charter Township of York.

SECONDED BY KARTJE. Discussion: both Committees have some very exciting activities planned (preliminary list on file); dedication of pavilion, etc.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

BRUSH MOWER DECK, PARKS MOVED BY BULMER to authorize the purchase of a brush mower deck to be used in the Parks for brush cutting primarily and fine mowing, if needed, as per October 14, 2007 memo; not to exceed \$1,000.00; paid from brick paver sale proceeds.

SECONDED BY MEIER. Discussion: rough cutting needed, trim alongside trails less expensive for Committee members to tow and use at the parks.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

SNOWPLOWING, RICHARDSON PARK LOT Discussion held regarding snowplowing Sandra Richardson Park parking lot this winter. Trustee Bulmer will talk to Building Official about pricing with Township Hall snowplowing.

COMMUNITY INFORMATION/TOWNSHIP OPEN HOUSE Discussion held to hold a Township Hall meeting/Open House very soon as well as in February, as the Board begins discussion on proposed budget for 2008/2009. Residents could begin thinking of ways to help take ownership of their Township, to help the Board educate the community, form a Committee to assist with the public safety millage issue, etc.

MOVED BY KIPLEY to set an Informational Open House for Tuesday, December 11, 2007 from 6:30–7:30 p.m. at the York Township Hall.

SECONDED BY BULMER. Discussion: Trustee Bulmer offered to contact all the local papers to put in an article; Cpl. Deacons can place information on his email-alert system; Committees and Commissions will be contacted; refreshments provided by Board.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

SHERIFF'S DEPUTY OVERTIME POLICY Zurawski MOVED BY DONAHUE to authorize Supervisor Zurawski to further explore Option 6 with Undersheriff Herb Mahoney to see if it's feasible.

SECONDED BY BULMER. Discussion: Board reviewed five Options as presented for overtime costs for Sheriff's Deputies as well as a sixth option Supervisor provided; decision must be made no later than December meeting.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

TOWNSHIP HALL MONTHLY RECYCLING MOVED BY BULMER to continue the York Township Hall monthly recycling held on the 2<sup>nd</sup> Saturday of each month until March 31, 2008; to notify the residents using all available means at our disposal to communicate this information to the residents. SECONDED BY KARTJE. Discussion: availability of recycling from Stevens; should only provide until calendar year-end to save \$500.00/month; question asked about how many residents use this service. VOICE VOTE: AYE: 5; NAY: 2; ABSENT: 0. MOTION CARRIED 5-2-0

RESOLUTION #2007-13 BUDGET AMENDMENT, 2007/2008 FISCAL YEAR, ELECTIONS MOVED BY DONAHUE to approve Resolution #2007-13, A Resolution Amending General Appropriations Act, General Fund Budget 2007/2008 Fiscal Year, as presented. SECONDED BY BULMER. Discussion: none. ROLL CALL VOTE: MEIER, AYE; KIPLEY, AYE; NEILL, AYE; ZURAWSKI, AYE; DONAHUE, AYE; KARTJE, AYE; BULMER, AYE; NAY: NONE; ABSENT: NONE. MOTION CARRIED 7-0-0

#### ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

C12, Approval to pay Washtenaw County Road Commission an additional \$5,369.58 over the 2007 Agreement total approved in April 10, 2007; estimated cost \$37,935.00, actual cost \$43,304.58 after deducting WCRC matching funds; \$40,000.00 was budgeted for the 2007 Agreement.

MOVED BY BULMER to approve payment of \$5,369.58 over the 2007 Agreement regarding the Judd Rd. project.

SECONDED BY MEIER. Discussion: pulled off Consent Agenda for discussion due to questioning why so high above the estimated cost by over \$7,000.00; Township didn't cause the delay with cut phone line; extreme drainage issues; French drain cost should have been portrayed in estimate; discussion with WCRC maintenance needed before paying this high overrun.

MOTION WITHDRAWN BY BULMER.

MOVED BY DONAHUE to authorize Clerk to pay the Washtenaw County Road Commission

\$36,291.95 for the 2007 Agreement; includes estimated cost of the Judd Rd., E. of Platt Rd. project and actual costs for three other projects.

SECONDED BY NEILL. Discussion: Township does pay overruns, but this one is excessive; no prior knowledge before receiving the invoice that the one project would be \$7,000.00 over the estimate; other projects were under budget.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

C15, Approval to join Michigan Rural Water Association, Community Membership fee is \$200.00 for 0-250 connections.

Questions raised on what this organization is about and what other municipalities are members; basically all municipalities that have utilities are members.

MOVED BY BULMER to join the Michigan Rural Water Association for a total of \$200.00 for membership fee.

SECONDED BY KIPLEY. Discussion: beneficial to the Township to belong.

VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

C 2, Approve Disbursements from Clerk: October 10-November 13, 2007, as presented.  
MOVED BY DONAHUE to approved Disbursements from Clerk: October 10-November 13, 2007, as **amended: from** \$115,914.31 **to** \$108,901.68 total disbursements.  
SECONDED BY KARTJE. Discussion: none.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

PUBLIC COMMENTS (*five minutes or less*)  
None.

ADJOURNMENT  
With no further business to come before the Board, Supervisor Zurawski adjourned the Regular meeting at 9:40 p.m.

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Helen Neill, Clerk  
Approved: \_\_\_\_\_

\_\_\_\_\_  
Joseph Zurawski, Supervisor  
Synopsis published: \_\_\_\_\_, 2007

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Next 3 regularly scheduled meetings: Dec. 11, 2007; January 8 & Feb. 12, 2008 (7:30 p.m. start time)  
Newspapers of record: *The Milan News-Leader* and *The Saline Reporter*

**CHARTER TOWNSHIP OF YORK  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION #2007-13  
(AMENDING RESOLUTIONS #2007-05 & #2007-11)**

**A RESOLUTION AMENDING THE GENERAL FUND BUDGET FOR FISCAL YEAR 2007/2008**

Minutes of a Regular Meeting of the Board of Trustees of the Charter Township of York, Washtenaw County, Michigan, held at the York Township Hall, 11560 Stony Creek Rd., Milan, on November 13, 2007, at 7:30 p.m.

Members Present: Joe Zurawski, Jane Kartje, John Bulmer, Wayne Meier, Sally Donahue, Helen Neill, Mike Kipley  
Members Absent: None

The following preamble and resolution were offered by Sally Donahue and seconded by John Bulmer.

**WHEREAS,** a budget was adopted by the Charter Township of York Board of Trustees to govern the expenditure of anticipated receipts within the Charter Township of York on March 13, 2007, for the fiscal year 2007/2008; and

**WHEREAS,** this budget was adopted under the General Appropriations Act, Charter Township of York Resolution #2007-05, as amended; and

**WHEREAS,** a regular review of the budget was conducted having just completed the second quarter of fiscal year 2007/2008; and

**WHEREAS,** a Presidential Primary will be held in 2008 and no further Regular Elections within fiscal year 2007/2008, it is necessary to modify the aforesaid budget.

**NOW, THEREFORE, BE IT RESOLVED** that the aforesaid budget be hereby modified for the following cost centers and funds as follows and attached as Exhibit A (figures changed shown in bold print):

<b>General Fund – 101 Expenditures CHANGE</b>	<b>2007/2008 FY ADOPTED BUDGET</b>	<b>2007/2008 FY AMENDED BUDGET</b>	<b>\$</b>
Elections-Dept. 191 6,300.00	\$ 14,500.00	\$ 8,200.00	-\$
Presidential Primary-Dept. 192 6,300.00	0.00	6,300.00	+\$

ROLL CALL VOTE:

AYE: Meier, Kipley, Neill, Zurawski, Donahue, Kartje, Bulmer

NAY: None

ABSENT: None

RESOLUTION DECLARED ADOPTED

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Helen Neill, Clerk, Charter Township of York

**CHARTER TOWNSHIP OF YORK  
GENERAL APPROPRIATIONS ACT, 2007/2008 Fiscal Year  
RESOLUTION #2007-13, AS AMENDED BY RESOLUTION #2007-11  
ESTIMATED GENERAL FUND (101) EXPENDITURES as per Section 7**

101	Legislative	\$ 108,900.00	
171	Supervisor	44,100.00	
191	Elections	<del>14,500.00</del>	<b>\$ 8,200.00</b>
<b>192</b>	<b>Presidential Primary</b>	<b>0.00</b>	<b>\$ 6,300.00</b>
209	Assessor	64,400.00	
215	Clerk	72,900.00	
247	Board of Review	2,725.00	
253	Treasurer	60,750.00	
265	Township Hall (Bldg. & Grnds.)	51,000.00	

	276	Cemetery/Grounds	7,800.00
	310	Crime Control	(see Public Safety Fund
below)			
	336	Milan Area Fire Dept.	(see Public Safety Fund
below)			
	337	Saline Area Fire Dept.	(see Public Safety Fund
below)			
	370	Developmental Services	56,000.00
	374	Zoning Department	110,740.00
	400	Planning Commission	45,575.00
	410	Zoning Board of Appeals	4,830.00
	445	Drains	12,000.00
	449	Roads	40,000.00
	622	Pollution Control Activities	0.00
	751	Parks	25,425.00
	752	Parks Grant	0.00
	790	Milan Library	2,000.00
	803	Historical Committee	150.00
	865	Insurance	40,000.00
		<b>Total, General Fund Expenditures</b>	<b>\$ 763,795.00</b>
		Transfer to Public Safety Fund - 205	\$ 285,000.00
		<b>Total of Expenditures &amp; Transfers Out</b>	<b>\$1,048,795.00</b>

**AS PER SECTIONS 5 & 7:****PUBLIC SAFETY FUND - 205**

Estimated Revenues: \$375,200.00      Estimated Expenditures: \$651,057.00  
 Transfer from Gen. Fund: \$285,000.00  
 Total of Revenues & Transfers In: \$660,200.00

**LIQUOR LAW FUND – 212**

Estimated Revenues: \$1,021.00      Estimated Expenditures: \$1,020.00

**ENVIRONMENTAL PROTECTION FUND – 225**

Estimated Revenues: \$1500.00      Estimated Expenditures: \$10,500.00

**BUILDING DEPARTMENT FUND - 249**

Estimated Revenues: \$278,950.00      Estimated Expenditures: \$212,892.00

**BUDGET STABILIZATION FUND – 257**

Estimated Revenues: \$4,000.00      Estimated Expenditures: \$0.00

**CEMETERY FUND – 711**

Estimated Revenues: \$15.00      Estimated Expenditures: \$0.00