

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 8, 2008**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on April 8, 2008 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Roll Call of Board Members Present: Joe Zurawski, Helen Neill, Wayne Meier, John Bulmer, Jane Kartje, Sally Donahue. Absent: Mike Kipley.

Others present: Six, *(list on file)*

Short Public Comments: Jerry Straits, MAFD - 62 runs in York in last 3 months: 19 canceled, 8 vehicle accidents-no injuries, 13 w/injuries, 1 false alarm, the rest were EMS calls. Reminder: grass fire season is coming so be sure to obtain burn permits.

Presentation of written petitions: None.

**CONSENT AGENDA ADOPTED AS AMENDED**

*Moved by Donahue to adopt the Consent Agenda as distributed and amended. Seconded by Kartje.*

*Discussion: Add to C11, SAFD Board Report. Voice Vote: Aye: 6; Nay: 0; Absent: 0. Motion carried 6-0-1*

- C 1 Approval, Board meeting minutes: Special & Regular, March 11, 2008.
- C 2 Approve Disbursements from Clerk: March 12 – April 8, 2008, as presented.
- C 3 Recognize reports from Clerk: March 2008 Revenue/Expenditures; Quarterly Balance Sheet through March 31, 2008, prior to audit.
- C 4 Recognize correspondence received.
- C 5 Recognize Treasurer's report, March 2008.
- C 6 Recognize written report, Building Official, March 2008.
- C 7 Recognize written report, Zoning Inspector, March 2008.
- C 8 Recognize written report, Assessor, March 2008.
- C 9 Recognize Washtenaw County Sheriff's Dept. Activities Log, March 2008.
- C10 Recognize written report, Saline Sustainability Circle March 2008 meeting, Trustee Kartje.
- C11 Recognize written reports: MAFD Regular March meeting & **SAFD Regular April meeting**, Trustee Meier.
- C12 Recognize written report for March, Trustee Bulmer.
- C13 Recognize \$800.00 Parks Grant donation from the Wildflower Association of Michigan and the Glassen Foundation partnership to be directed toward the purchase of plants to benefit the Mary J. McCann Park; thanks to John Farmer, Parks Committee member.
- C14 Appoint and welcome Jean Brown to the Citizens Environmental Advisory Committee; term expires 3/31/2011.
- C15 Acknowledge payment to Milan & Saline American Legions, \$150.00 each, for proper observance of Decoration Day at York's three cemeteries; to defray expenses as per Act 110 of 1905.
- C16 Approve appointment of resident, Mitch Gasche, to the Construction Board of Appeals; term expires 4/2013.
- C17 Approval for up to two Planning Commissioners to attend a workshop introducing the new Michigan Planning Enabling Act (PA 33 of 2008) and the Updated Michigan Zoning Enabling Act (PA 110 of 2006), not to exceed \$115.00 each for early-bird rate if applications turned in to Clerk by May 19, 2008.
- C18 Approve expenditure of \$75.00 for 2008 Dues to the Washtenaw County Consortium for Solid Waste Management; Consortium hosts Annual Clean-up Days that benefit Township residents.

**REGULAR AGENDA APPROVED AS AMENDED**

*Moved by Meier to approve the Regular Agenda as distributed and amended. Seconded by Kartje.*

*Discussion: Strike Adopt Urban Cooperative Act Agreement-County PDR from Pending Business; Move to end of New Business-Ordinance Repealing Ord. #98, PDR Ordinance and add Ordinance to Amend Ord. #83, Municipal Civil Infraction Ordinance after that. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Motion carried 6-0-1*

## VERBAL REPORTS

Building Official. Tom Toth reported that Toyota will be moving into their buildings in August, most likely. Building Dept. is allowing them to use the sewer and water for testing, but the system is still owned by Toyota. The Township will not accept water or sewer systems until Township Engineer and Building Dept. have recommended approval citing completeness.

Zoning Administrator. Carl Girbach reviewed written report; responsibility of drainage problems in Timber Ridge Land Division (metes & bounds) development goes to the Homeowners' Association. The Washtenaw County Drain Commission has no jurisdiction, but they can petition the Drain Commission to accept the drains.

## BOARD REPORTS

Trustee Meier. Reviewed written reports for Milan Area Fire Dept. and Saline Area Fire Dept.; Jan.-Feb. 2008 runs: 49 in York.

Clerk Neill. Deputy is helping Earth Day Committee, ordering items needed for the event they are planning; met with Auditor & Treasurer to review 07/08 FY General Ledger history, audit scheduled for mid-to-late May; ready to test voting equipment so absentee ballots can be mailed out end of this week for May 6<sup>th</sup> School Election, ballot includes ½ mill proposal for York Public Safety; transition to new computer going fairly well, just need to remember to save documents to the older version of word.

Treasurer Donahue. She has been working on a resident's tax issue where they sent payment to York at the end of February, so it was applied to 2007 taxes. They should have sent to the County to apply to their 2006 delinquent taxes, didn't understand the system, but the Township cannot help at this point; Sally advised that her Deputy can research ways for the Township to handle Christmas tree disposal for the next season.

Trustee Kartje. Planning Commission update: held Public Hearing on proposed Zoning Ord. amendments-ZBA Alternate, Wireless Communications facilities & Wind Energy Conservation Systems. PC made recommendation to Board for approval, Attorney is reviewing; working on additional proposed Zoning Ordinance amendments; by-laws amendment made: Planning Commission Comments changed to Planning Commission Announcements; meeting date schedule discussed regarding 1st meeting in March in conflict with Board of Review public hearing date - PC will decide in January; attended Saline Sustainability Circle & M.O.R.E. meetings; Election Commission meeting held this afternoon to approve roster of workers and some other business, Public Accuracy Test scheduled for Tuesday, April 29<sup>th</sup> at 5:30 p.m.

Trustee Bulmer. The SRGA was approached by a landowner, southern part of York, who may submit an application to participate in Washtenaw County Natural Areas Preservation program; Earth Day 2008/Parks Recognition Day on April 19<sup>th</sup> reminder-will be a brief program, also exhibits and opportunities to meet with Committees; EEPRA project for Mary McCann Park: application mailed for \$5,000.00 grant from Fish & Wildlife Division and received \$800.00 from the Wildflower Association of Michigan and the Glassen Foundation; on April 22nd, Parks Committee holding a meeting to review Richardson Park survey results; applications for brick pavers are still available, bricks will be installed this year.

Supervisor Zurawski. A SAFD-owned 1939 Ford fire truck will be donated to the Firehouse Museum. It will be restored maintaining the SAFD markings with an agreement that it will be available for parades and other events by the SAFD and will be stored at the museum; met with Municipal Employees' Retirement System of Michigan (MERS) to discuss transferring to their retirement programs; working with the State Dept. of Labor regarding the Fire Protection of State-owned buildings in the Township where the State didn't have the correct square footage of the Forensic Center, nor the correct valuation of the property; meeting with Saline Police Dept. regarding regional policing; commented on Urban County participation renewal.

## PENDING BUSINESS

WEBSITE

MAINTENANCE

MOVED BY MEIER to give authorization to the Board Officers to present the Charter Township of York Independent Contractor's Agreement for Website

AGREEMENT,  
&  
2008/2009 FY

Maintenance for fiscal year 2008/2009 to Jeff Morris of Hybrid Technology Training Partners (HTTP), per his proposal dated April 7, 2008 indicating \$500.00 per annum compensation for normal periodic website updates; will need to attend the County's training.  
SECONDED BY BULMER. Discussion: website redesign, if desired, would be addressed under a separate agreement; request made to notify, in writing, the current website manager, to inform him that the Board has changed companies effective May 1, 2008.  
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

RESOLUTION  
#2008-06, URBAN  
COOPERATIVE  
AGREEMENT  
RENEWAL

MOVED BY DONAHUE to adopt Resolution #2008-06, Resolution Announcing The Intent of the Charter Township of York to Participate in the Washtenaw Urban County for Federal Assistance from the U.S. Department of Housing and Urban Development during the period of July 1, 2009 – June 30, 2012, as presented.  
SECONDED BY KARTJE. Discussion: it takes almost a year and a half to get through the process-Township to the County, then to the Federal Government.  
ROLL CALL VOTE: DONAHUE, AYE; KARTJE, AYE; BULMER, AYE; MEIER, AYE; NEILL, AYE; ZURAWSKI, AYE; NAY: NONE; ABSENT: KIPLEY. MOTION CARRIED 6-0-1

NOISE  
ORDINANCE  
1<sup>st</sup> READING

MOVED BY BULMER to approve first reading of an Ordinance to be known and cited as the Noise Ordinance of the Charter Township of York, as presented; to be published as required by law.  
SECONDED BY DONAHUE. Discussion: prepared by Township Attorney for consideration of approval.  
ROLL CALL VOTE: ZURAWSKI, AYE; KARTJE, AYE; BULMER, AYE; DONAHUE, AYE; MEIER, AYE; NEILL, AYE; NAY: NONE; ABSENT: KIPLEY. MOTION CARRIED 6-0-1

#### NEW BUSINESS

FALSE ALARM  
FEE, REQUEST  
TO WAIVE

Treasurer explained the resident's situation and letter to the Board. The Sheriff's Deputy began driving to the scene in response to the alarm call, but it was then canceled en route. It turned out to be a false alarm and the homeowner subsequently instructed their alarm company to handle their home differently so false alarms would not happen again. No action taken.

MAFD  
PROPOSED  
BUDGET,  
2008/2009 FY

MOVED BY DONAHUE to direct the two Charter Township of York Board representatives to the Milan Area Fire Dept. Executive Board to approve their 2008/2009 fiscal year budget using their best discretion.  
SECONDED BY NEILL. Discussion: question raised if York budgeted enough money for this operating amount in the MAFD line item.  
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. MOTION CARRIED 6-0-1

ORD. REPEALING  
ORD. NO. 98,  
PURCHASE OF  
DEVELOPMENT  
RIGHTS,

MOVED BY DONAHUE to accept introduction and approve first reading of An Ordinance To Repeal Ordinance No. 98, being the Purchase of Development Rights Ordinance, as presented; to be published as required by law.  
SECONDED BY MEIER. Discussion: County provided a template Ordinance; the Township Board's intent is to repeal Ordinance #98 and replace with an

1<sup>st</sup> READING Agreement with Washtenaw County to Participate in their PDR Program instead; Board cannot approve participation prior to adopting an ordinance to repeal.  
 ROLL CALL VOTE: MEIER, AYE; NEILL, AYE; ZURAWSKI, AYE; DONAHUE, AYE; KARTJE, AYE; BULMER, AYE; NAY: NONE; ABSENT: KIPLEY. MOTION CARRIED 6-0-1

ORDINANCE, AMEND ORDINANCE #83, MUNICIPAL CIVIL INFRACTIONS MOVED BY NEILL to accept introduction and approve first reading of an Ordinance to Amend the Charter Township of York Municipal Civil Infraction Violations Ordinance, Ordinance No. 83, as presented; to be published as required by law.  
 SECONDED BY BULMER. Discussion: not an increase in fees, just fines need to be included within the Ordinance; residents will receive a warning first before fines issued; these are maximum penalties.  
 ROLL CALL VOTE: ZURAWSKI, AYE; NEILL, AYE; MEIER, AYE; BULMER, AYE; KARTJE, AYE; DONAHUE, AYE; NAY: NONE; ABSENT: KIPLEY. MOTION CARRIED 6-0-1

PUBLIC COMMENTS (five minutes or less)  
 One heard.

ADJOURNMENT  
 With no further business to come before the Board, Supervisor Zurawski adjourned the Regular meeting at 8:45 p.m.

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 Helen Neill, Clerk

\_\_\_\_\_  
 Joseph Zurawski, Supervisor

Approved: \_\_\_\_\_

Synopsis published: \_\_\_\_\_, 2008

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Next 3 regularly scheduled meetings: May 13, June 10 & July 8, 2008 (7:30 p.m. start time)  
 York Charter Township’s newspapers of record: *The Milan News-Leader* and *The Saline Reporter*

**CHARTER TOWNSHIP OF YORK  
 WASHTENAW COUNTY, MICHIGAN  
 RESOLUTION #2008-06**

A RESOLUTION ANNOUNCING THE INTENT OF THE CHARTER TOWNSHIP OF YORK TO PARTICIPATE IN THE WASHTENAW URBAN COUNTY FOR FEDERAL ASSISTANCE FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT DURING THE PERIOD OF JULY 1, 2009- JUNE 30, 2012.

Minutes of a Regular meeting of the Charter Township of York Board of Trustees, Washtenaw County, Michigan held at the York Township Hall in said Township, on the 8<sup>th</sup> day of April 2008, at 7:30 p.m.

Present: Joe Zurawski, Sally Donahue, Jane Kartje, John Bulmer, Wayne Meier, Helen Neill

Absent: Kipley

The following preamble and resolution were offered by Sally Donahue and seconded by Jane Kartje.

WHEREAS, the Charter Township of York has been notified by the County of Washtenaw of its intent to seek status as an Urban County for the qualification period of July 1, 2009- June 30, 2012; and

WHEREAS, the County of Washtenaw invites all units of government within its boundaries to participate in the Urban County, in order to realize the benefits of the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program funding that the Urban County receives from the U.S. Department of Housing and Urban Development; and

WHEREAS, the U.S. Department of Housing and Urban Development requires that the governing body of each participating jurisdiction consider and make known its decision by resolution whether to be included in (or excluded from) the Washtenaw Urban County; and

WHEREAS, each of the participants in the Urban County are represented by the chief elected official of that jurisdiction or their formal designee on the Urban County Executive Committee.

NOW THEREFORE BE IT RESOLVED that the Charter Township of York Board of Trustees hereby agrees to participate in the Washtenaw Urban County for federal assistance from the U.S. Department of Housing and Urban Development during the period of July 1, 2009- June 30, 2012.

BE IT FURTHER RESOLVED that the Charter Township of York intends to remain in the Washtenaw Urban County Community Development Block Grant and Home Investment Partnerships Programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time as it is in the best interest of the Township to terminate the Cooperation Agreement with Washtenaw County, which was originally signed in June/July of 2002 or 2005.

Roll Call Vote:

Ayes: Donahue, Kartje, Bulmer, Meier, Neill, Zurawski

Nays: None

Absent: Kipley

RESOLUTION DECLARED ADOPTED

\_\_\_\_\_  
Helen Neill, Clerk, Charter Township of York

\_\_\_\_\_  
Date

CERTIFICATE

I, Helen Neill, Clerk of the Charter Township of York, Washtenaw County, Michigan, hereby certify that the forgoing constitutes a true and complete copy of Resolution #2008-06 which was duly adopted by the Township Board of the Charter Township of York at a Regular Meeting of said Board held on April 8, 2008.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Helen Neill, Clerk  
Charter Township of York