

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 12, 2008**

Supervisor Zurawski called a Regular meeting of the Charter Township of York Board of Trustees to order at 7:30 p.m. on November 12, 2008 at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He offered an invocation and led the American Flag Pledge.

Roll Call of Board Members Present: Mike Kipley, Sally Donahue, Helen Neill, Wayne Meier, John Bulmer, Jane Kartje, Joe Zurawski. Absent: None.

Others present: Fourteen + two Boy Scouts and their families, *(list on file)*

Short Public Comments: None heard.

Presentation of Written Petitions: None.

Approval of October 14, 2008 Regular meeting minutes:

Moved by Meier, Seconded by Kartje to approve the October 14, 2008 Regular meeting minutes of the Charter Township of York Board of Trustees as presented. Discussion: none. Voice Vote: Aye:7; Nay:0; Absent:0. Motion carried 7-0-0

CONSENT AGENDA ADOPTED AS DISTRIBUTED

Moved by Neill, Seconded by Donahue to adopt the Consent Agenda as distributed or amended.

Discussion: questions about need for C19. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0

- C 1 Approve Disbursements from Clerk: October 15-November 12, 2008, as presented.
- C 2 Recognize report from Clerk: Revenue/Expenditures, October 2008.
- C 3 Recognize correspondence received.
- C 4 Recognize Treasurer's report, October 2008.
- C 5 Recognize written reports, Saline Sustainability Circle and M.O.R.E. meetings, Oct. 2008, Trustee Kartje.
- C 6 Recognize written report: October Parks & Recreation Committee meeting & activities, Trustee Bulmer.
- C 7 Recognize written report: MAFD Executive Board meeting, Trustee Meier.
- C 8 Recognize written report, Building Official, October 2008.
- C 9 Recognize written report, Zoning Inspector, October 2008.
- C10 Recognize written report, Assessor, October 2008.
- C11 Recognize Washtenaw County Sheriff's Dept. Activities Log, October 2008.
- C12 Acknowledge revised Statement of By-Laws, Charter Township of York Planning Commission as adopted.
- C13 Approval for Gary Zajac and Jill Hargrove to attend the Michigan Townships Association "New Officials Training" workshop in Ann Arbor on December 17, 2008; early-bird cost not to exceed \$89.00 each if registered by Nov. 20th; notify Clerk no later than November 18th if not attending.
- C14 Approve expenditure, not to exceed \$235.00 each, for seven Board members to attend the 2009 Annual Michigan Townships Association Educational Conference; Board members submit completed registration forms to Clerk no later than December 15th to meet early-bird rate deadline.
- C15 Acknowledge approval from March 2008 to pay \$385.00 for Joan Alexander, Planning Commission Chair, to attend the Citizen Planner program canceled for low turnout; now registering her for the online version; to be reimbursed by Kenrick Corp. after completion.
- C16 Set Special Board meeting for 12/9/08 at 6:30 p.m.; purpose: discussion with Planning Commission.
- C17 Approval for 2 Planning Commissioners to attend Citizen Planner Wind Energy Siting & Policy Issues workshop at \$55.00 each.
- C18 Approval to reimburse Mrs. Elke Doom, Township Assessor, \$125.00 for Assessment Certification renewal.
- C19 Approval to purchase APEX property sketching software for Deputy Assessor, not to exceed \$450.00.

REGULAR AGENDA APPROVED AS AMENDED

Moved by Kipley, Seconded by Meier to approve the Regular Agenda as distributed or amended.

Discussion: add Presentation and Recognition for two Eagle Scout candidates ahead of Verbal Reports.

Voice Vote: Aye: 7; Nay: 0; Absent: 0. Motion carried 7-0-0

PRESENTATION OF AWARDS, EAGLE SCOUT CANDIDATES

Trustee Bulmer, Parks Committee Board Representative, introduced Boy Scout Mike Habel, Eagle Scout candidate. While he set up his brief slide-show, Trustee Bulmer asked Frank Stukenborg, Parks Committee Chairman to introduce Boy Scout Nick Renberg, also an Eagle Scout candidate. Mr. Stukenborg advised that Nick and his friends did a beautiful job of constructing the roof for the EEPRA teaching station shelter in Mary J. McCann Park. Nick is from Saline Troop 446. In appreciation, Mr. Stukenborg presented a plaque to Nick that reads "This structure was built as an Eagle Scout Service Project by Nickolas Renberg, Scouts and friends from Boy Scout Troop 446, Saline, in loving memory of Eagle Scout James V. Madary, 2008".

Mr. Stukenborg then recognized Boy Scout Mike Habel who prepared and installed sign post trail markers in Sandra Richardson Park as his Eagle Scout project. Mike and his friends from Saline Troop 457 placed the posts all through the trails. The plaque honoring his project was on order, so Frank read the wording of it aloud. Mike gave his presentation showing stages of his project from start to finish including a photo of his fundraiser bottle/can drive that allowed him to purchase the necessary supplies. He thanked everyone, including Mr. Bulmer, Mr. Schettenhelm and Mr. Stukenborg, for all they did to help with his project. Mr. Stukenborg offered congratulations to both Scouts and best wishes for everything they do in their lives. The Board also offered congratulations on their accomplishments.

VERBAL REPORTS

Zoning Administrator. Reviewed written report, gave updates; tree cutting issue turned over to Twp. Attorney.

Assessor (excused).

Building Official. Tom advised that Milan Jehovah's Witness Kingdom Hall is nearly ready to open, was built very quickly-over 1,000 people worked to get it done; Toyota nearly ready for final Certificate of Occupancy with the buildings, but outstanding fees and some water and sewer Township requirements need to be addressed.

BOARD REPORTS

Trustee Bulmer. In recognizing this meeting as his last one as Trustee, John thanked all the Board members for their cooperation and support over the years that he served, especially with our Parks & Recreation development; reminded the audience that Brick pavers are available, order forms on the front counter; thanked the office staff for all their help, especially with the Parks Department.

Trustee Kartje. Planning Commission: approved the Washtenaw County 800 MHz project Special Use Permit; Mirage Lake P.U.D., Phase 4: Pre-application Conference held, two invitees were in attendance and one sent a letter in lieu of attendance, many questions and concerns addressed about the proposed on-site wastewater system. Attended Saline Sustainability Circle and M.O.R.E. meetings; had an Election Commission meeting with Public Accuracy Test, prepared the equipment for Election Day.

Treasurer Donahue. She will begin to print tax bills tomorrow; the due date to pay has been pushed out due to the February 14th regular last day to pay is on Saturday and the following Monday is the President's Day holiday, so the due date in 2009 is Tuesday, February 17th.

Clerk Neill. Finished up the long Election season that began last December for the Presidential Primary, with the May school election, August Primary being held and finally the busiest one of all, November General; the day went fairly smoothly thanks to our efficient Election workers and to Deputy Burke's hard work; Louise also provided a spreadsheet showing the increase in additional registered voters from 2004 to 2008; absentee voters was 25% of the total number of the 85% turnout for this Election.

Trustee Kipley. Thanks to the Clerk's office for great preparation of the Public Accuracy Test, this time with several different ballots; discussed at this Election Commission meeting combining Precincts 2 & 3 for the May 2009 School Election; thanked the Board for a great term, impressive team, honor and pleasure to work with the Board, impressive Township and thanked the staff for all they do.

Trustee Meier. Reviewed Milan Area Fire Dept. written report: Fire Chief is diligently working on the Standard Operating Guidelines; audit has been completed and is available for review.

Supervisor Zurawski. Attended the MAFD Executive Board meeting; Police Services contracts discussed at a meeting-gave update; he will meet with Sheriff-elect Clayton next week; attended Urban County meeting and some properties in York do qualify for the Neighborhood Stabilization Program; attended Community Liaison meeting: the Huron Valley Men's Prison census total is below 400, 844 in the women's area. After the men are moved out, it will be converted to a women's prison with a population of 1,700 and will be the only one in the State; Houston property on Mooreville Rd. has been nominated for the Washtenaw County Parks & Recreation Dept. Natural Areas Preservation Program, down to the final stages and could be selected for purchase by this program – will be a very low-impact Park, primarily a preserve area.

PENDING BUSINESS

- 2009-2013
PARKS MASTER
PLAN
- MOVED BY KIPLEY to approve the Charter Township of York 2009-2013 Master Plan, as summarized, with changes to pages 82, 83 & 84 as discussed at this meeting; to allow the printing of twenty books not to exceed \$500.00.
SECONDED BY NEILL. Discussion: Trustee Bulmer had provided copies of the revised text to the Board over a month ago requesting input; very lengthy review of many pages. Changes are-p. 82: add next to Oak Openings – “See Appendix” with explanation of what an Oak Opening is; bottom Section #9: remove Toyota and change to private property; p. 83: top Section #2, change “hide” to “obscure” units, bottom section #1, change to “primarily” instead of “essentially”; p. 84-OK.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0
- MAP
AMENDMENT
A-2 to C-P, 10
ACRES FROM
STATE, PART OF
19-11-200-009
- MOVED BY NEILL to remove from the table, Map Amendment, A-2 to C-P, 10 acres from State of Michigan, part of 19-11-200-009.
SECONDED BY BULMER. Discussion: none.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0
- MOVED BY BULMER to change the Zoning designation for what is commonly referred to as the 10-acre parcel that's been added to Sandra Richardson Park to C-P (Conservation-Preservation); part of 19-11-200-009; to initiate the rezoning process and forward to the Planning Commission.
SECONDED BY MEIER. Discussion: thanks expressed to Trustee Kartje for the comparison report between A-2 and C-P zoning designations in the Zoning Ordinance that she provided; Parks & Recreation Committee recommends this change since it is a part of the Richardson Park and that is C-P zoning; protection to remain exclusively as public recreational use as stated in deed from State; if in the future a senior or activity center to be built, don't want to tie future Board's hands; as in Metroparks, Township may want to build an informational center or an activity center, wouldn't be able to do this in a C-P area; important to retain as much open space as possible.
ROLL CALL VOTE: MEIER, AYE; KIPLEY, AYE; NEILL, AYE; ZURAWSKI, NAY; DONAHUE, AYE; KARTJE, AYE; BULMER, AYE; ABSENT: NONE.
MOTION CARRIED 6-0-1
- COMMUNITY
FORESTRY GRANT,
LOCAL MATCH
AUTHORIZATION
- MOVED BY DONAHUE to approve a matching grant of up to \$1,000.00 in-kind money to match the Michigan Department of Natural Resources Urban and Community Forestry Program Grant that was received on October 21, 2008; could also include money match.
SECONDED BY BULMER. Discussion: question as to how in-kind donations are measured; some actual money will be spent in contracting a tree planting company; to be paid from Parks Department monies; certain labor rate for volunteer labor is allowable.
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. MOTION CARRIED 7-0-0

PROPOSED
2009/2010
FY BUDGET

Supervisor Zurawski advised that the Board would begin discussion on the proposed 2009/2010 fiscal year budget with the Public Safety-205 and Building Dept.-249 Funds first instead of General Fund Revenues and Expenditures out of respect to the two newly elected Trustees. Discussion began with Public Safety Revenues and Expenditures and ended with Building Department Fund Revenues and Expenditures. Budget discussion will continue at the December 9, 2008 Regular meeting.

NEW BUSINESS

ORDINANCE
TO AMEND
ORDINANCE #75,
TRUCK ROUTE
ORDINANCE

MOVED BY NEILL to accept the introduction and approve first reading of an Ordinance to Amend Ordinance No. 75, Truck Route Ordinance, as presented; to be published as required.
SECONDED BY KARTJE. Discussion: changing this Ordinance due to a requirement of the MDOT Grant-in paying for about half of the road improvements, York must open those improved portions of Willis and Platt Roads to truck route traffic; improved to Class A All-Weather; one other change to the map that was an oversight is Arkona Rd. from Township line to Carpenter Rd. – had been changed to a Class A All-Weather road, as well, so needs to be included.
ROLL CALL VOTE: BULMER, AYE; KARTJE, AYE; DONAHUE, AYE; ZURAWSKI, AYE; NEILL, AYE; KIPLEY, AYE; MEIER, AYE; NAY: NONE; ABSENT: NONE. MOTION CARRIED 7-0-0

PUBLIC COMMENTS (five minutes or less)

Mary Gregg. Read letter to the Board aloud regarding a drainage issue.

ADJOURNMENT

With no further business to come before the Board, Supervisor Zurawski adjourned the Regular meeting at 9:54 p.m.

Helen Neill, Clerk

Joseph Zurawski, Supervisor

Approved: _____

Synopsis published: _____

Next 3 regularly scheduled meetings: Dec. 9, 2008, January 13 & February 10, 2009, 7:30 p.m. start time
York Charter Township’s newspapers of record: *The Milan News-Leader* and *The Saline Reporter*
Website: www.twp-york.org and Yorkline Cable channel 12