

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES SPECIAL MEETING MINUTES**  
**TUESDAY, SEPTEMBER 11, 2018**

A Special meeting of the Charter Township Board of Trustees was called to order at 7:00 p.m. and the Pledge to the American Flag was recited. The meeting was held at the York Township Hall, 11560 Stony Creek Road, Milan, for the purpose of reviewing the financial statements for fiscal year ending March 31, 2018 and holding discussion with Pat Hanniford, CPA, representing Pfeffer, Hanniford & Palka.

Roll Call of Board Members Present: Brian Iott, Helen Neill, Chuck Tellas, Sally Louis, John Hargrove.  
Absent: Dan Pichla, Derek Stern. Others Present: Two signed in, including Mr. Patrick Hanniford, (*see list*)

Short Public Comments: Paul Quick-seeks stipend assistance (*10/9 agenda if received by 10/3 noon*)

**PRESENTATION & DISCUSSION.**

Supervisor Tellas turned the floor over to Pat Hanniford who presented his findings to the Board. He reported that Pfeffer, Hanniford & Palka has once again issued an Unqualified Opinion - the highest level of affirmation an independent auditor can give explaining that the Independent Auditor's Report is a summary of the work they do: not only to verify account balances, but they also check the Township's systems in place and internal controls, review the Board's Policies & Procedures and present the financial statements, etc. He emphasized that the Township is well-managed, has the appropriate checks and balances. He reviewed the charts/graphs handout that shows how General Fund Revenues are generated, how the Public Safety Fund is supported, breaks out General Fund Expenses along with various other charts. He noted that even with 1-1/2 mills collected in the Public Safety Fund, the General Fund still makes a large contribution towards funding fire protection and policing costs and that many municipalities are asking voters for additional public safety or roads millages. He stated that the Board is very careful in sticking to the budgets and monitoring the policies.

Mr. Hanniford was very pleased with the Township's good fund balance and stressed the importance of having at least one year's appropriations to ensure bills can be paid in leaner times as well as for sewer system repairs. York has a very adequate Fund Balance with no infrastructure responsibility. Large portions of Townships' budgets are going into roads in recent years. He was pleased that the Board paid off the USDA-Rural Development loan for the Mooreville Sewer and will be making payments to the Building Capital Improvements Fund. The same amortization schedule applies.

Supervisor Tellas said when elected officials have been in office a long time they tend to accumulate duties and responsibilities that cannot be performed by a successor when they retire. He asked how York Township staffing compares to other Townships of similar size. – Pat advised that York's staffing is much less than other comparable Townships. Very common now that Townships have an accountant working under the Clerk's direction or Deputy Treasurers who work under other appropriate Offices, but York isn't at that level yet. He concluded by thanking everyone who helped provide the information needed for he and his staff to conduct the audit.

**Accept Financial Statements from Auditor, Fiscal Year ending March 31, 2018**

MOVED BY LOUIS to acknowledge receipt and accept the Financial Statements for the Charter Township of York, fiscal year ending March 31, 2018, as presented by Mr. Pat Hanniford of Pfeffer, Hanniford & Palka, CPAs. SECONDED BY IOTT. Discussion: Board thanked Mr. Hanniford for his expertise in auditing the Township's activities, accounting practices and his very informative presentation.

VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. Carried.

Public Comments: (*five minutes or less*) –None. Supervisor Tellas adjourned the meeting at 7:20 p.m.

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_____ Charles Tellas, Supervisor	_____ Helen Neill, Clerk	_____ Approved
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Website address: [www.twp-york.org](http://www.twp-york.org) Newspaper of record: *MLive/The Ann Arbor News*