

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES  
TUESDAY, JANUARY 9, 2018**

The Board meeting was called to order at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. The Pledge of Allegiance was recited.

Roll Call of Board Members Present: Derek Stern, Chuck Tellas, John Hargrove, Sally Louis, Helen Neill, Dan Pichla, Brian Iott. Absent: none.

Others Present: One signed in, *(list on file)*.

Short Public Comments: Kathy Fischer expressed appreciation for the opportunity to serve the Township for 16 years on the Parks Committee.

Presentation of Written Petitions: None received.

APPROVAL, MEETING MINUTES:

Moved by Neill to approve the Charter Township of York Board of Trustees December 12, 2017 Regular meeting minutes, as presented. Seconded by Hargrove. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0.

CONSENT AGENDA ADOPTED AS AMENDED

- C 1 Approve Disbursements: December 13, 2017-January 9, 2018, as presented.
- C 2 Recognize reports from Clerk: December 2017 Revenues/Expenditures; Trial Balance, quarter ending 12/31/2017.
- C 3 Recognize Treasurer's Report, month of December 2017.
- C 4 Recognize Board correspondence, month of December 2017.
- C 5 Recognize written report, Building Official/Zoning Administrator, month of December 2017.
- C 6 Approve expenditure to renew membership to the River Raisin Watershed Council; not to exceed \$509.00 for 2018 dues; appoint residents Frank Stukenborg and John Farmer, Township Delegate and Alternate Delegate, respectively.
- C 7 Recognize receipt, Saline Area Fire Dept. Audit Report for Fiscal Year ended June 30, 2017.
- C 8 Approve 2018 York Charter Township Observed Holidays, as presented.**

*Moved by Stern to adopt the January 9, 2018 Consent Agenda as submitted. Seconded by Neill.*

*Discussion: Holiday Schedule needs to be added. Amendment by Neill to add C8, Township Holidays Observed. Seconded by Pichla. Discussion on amendment: none. Voice Vote on Amendment: Aye: 7; Nay: 0; Absent: 0. Carried. Voice Vote on Amended Motion: Aye: 7; Nay: 0; Absent: 0. Carried.*

REGULAR AGENDA APPROVED AS AMENDED

*Moved by Iott to approve York Charter Township Board of Trustees January 9, 2018 Regular Agenda as amended. Seconded by Stern. Discussion: Strike from New Business--Resolution to Approve Rezoning Petition & Area Plan, Peters Bldg and Ordinance to Amend the Township Zoning Map. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.*

VERBAL REPORTS

*Cpl. Keith DeZwaan, Sheriff's Dept.* His report was forwarded to the Board.

*Christopher Coucke, Assessor.* December activity reported by Supervisor: preparing for March Board of Review; mailed out around 100 Personal Property statements.

*Tom Toth, Building/Zoning Official. Zoning Dept.:* issued two tickets to owners on Day Rd., may need to ask the Judge for permission to clean up the property; assisted Cpl. DeZwaan in checking on a resident who lives in rental home, contacting a County agency to help, house in good shape. Building Dept.: permits and fees are down from a year ago, some developments should be finalized this year.

BOARD REPORTS

Trustee Pichla. One employee earns less than the recently increased Minimum Wage of \$9.25/hour. MOVED BY PICHLA to increase pay for Jaymz Gibson to \$9.25/hour, effective January 1, 2018 until Personnel Committee can meet and discuss a further increase in her wages. SECONDED BY TELLAS. Discussion: her current rate is \$9.00/hour. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED. Personnel Committee meeting will be scheduled soon.

Trustee Iott. MAFD held its Christmas party; proposed budgets and percentages have been done for both MAFD and SAFD.

Clerk Neill. Regular work ongoing; developments.

Supervisor Tellas. WCRC announced proposed roundabout for Bemis/Moon Rds.; will check on failed culvert repair status on Bemis between Warner & Fosdick Rds.

Treasurer Louis. Taking in lots of taxes; announced that pre-paying property taxes is illegal in State of Michigan, can only pay what has been billed, Assessment Roll not set for 2018 yet; no complaints about not being open on December 29th., drop box was pretty full.

Trustee Stern. Parks Committee: Scout presented his project, working on Eagle Scout award; Creation Keeper to plow SRP lot; Mr. Vaughn, County Parks, provided grant information for bike trails, feasibility study cost is \$25,000 +/- . Focus on Willis Rd. and north area of Township, connect the two parks.

Trustee Hargrove. Planning Commission: Day Care Center; Providence Estates; Rezoning/PUD Area Plan was not approved, tabled to check on some issues cited in the Master Plan.

UNFINISHED BUSINESS

ORDINANCE #150, AMEND ZONING  
ORDINANCE #65, 2<sup>ND</sup>  
2<sup>ND</sup> READING/  
ADOPTION

MOVED BY NEILL to accept second reading and adopt Ordinance No. 150, Amendment of Zoning Ordinance No. 65, as presented; publish as required. SECONDED BY HARGROVE. Discussion: Attorney will provide a proper summary notice for publication, add to minutes when received; should be effective before end of January.  
ROLL CALL VOTE: LOUIS, AYE; STERN, AYE; HARGROVE, AYE; TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; NAY: NONE; ABSENT: NONE.  
CARRIED 7-0-0

AD HOC  
COMPENSATION  
ADVISORY  
COMMITTEE REPORT

MOVED BY TELLAS to acknowledge receipt of the Ad Hoc Compensation Advisory Committee's report and approve the recommendation stated in an email from Jill Hargrove dated December 29, 2017 and forwarded to Board members on January 4, 2018.  
SECONDED BY NEILL. Discussion: thanked the Committee for their research and comments; Salary Resolutions will be on February 13<sup>th</sup> agenda for consideration.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

NEW BUSINESS

TWO APPOINTMENTS,  
PARKS & RECREATION  
COMMITTEE

MOVED BY TELLAS to appoint Dan Morse and Adam Free to 3-year terms on the York Charter Township Parks & Recreation Committee to begin February 1, 2018; terms to expire January 31, 2021.  
SECONDED BY IOTT. Discussion: both men expressed an interest in serving; Trustee Iott will contact local company to make plaques to present to Frank Stukenborg and Kathy Fischer in recognition of their many years of service on the Committee.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PARKS ENVIRONMENTAL COORDINATOR  
 MOVED BY TELLAS to appoint Frank Stukenborg to a 3-year term as Parks Environmental Coordinator on the York Charter Township Parks & Recreation Committee; term to start February 1, 2018.  
 SECONDED BY STERN. Discussion: Mr. Stukenborg also serves on the Saline River Greenway Alliance (SRGA), Friends of the Saline River Preserve, as York's Delegate to the River Raisin Watershed Council as well as many years on the Parks Committee.  
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

OPEN ASSESSOR BIDS  
 Supervisor Tellas received four bids in response to the Request for Assessor ads posted on the website and with the Assessor's Association. He read their names as he opened the envelopes: Victoria L. Enyart, LLC; Renius & Renius; Robert A. Brazeau and Christopher Coucke. Discussion: add this item to the Personnel Committee's upcoming meeting agenda and bring recommendation for Board's consideration in February.

RESOLUTION #2018-01, 2018 POVERTY EXEMPTION POLICY & GUIDELINES  
 MOVED BY LOUIS to adopt Resolution #2018-01, For Hardship Exemption, York Charter Township 2018 Poverty Exemption Policy and Guidelines, as presented; to be a part of this meeting's minutes.  
 SECONDED BY STERN. Discussion: as provided by Assessor Chris Coucke; gives property tax relief for residents experiencing a hardship, can apply through the Assessor during the March Board of Review; must apply annually.  
 ROLL CALL VOTE: TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; HARGROVE, AYE; STERN, AYE; LOUIS, AYE; NAY: NONE; ABSENT: NONE. CARRIED.

RESOLUTION #2018-02, METRO ACT PERMIT APPLICATION, MCImetro d/b/a VERIZON  
 MOVED LOUIS to adopt Resolution #2018-02, Resolution to Issue METRO Act Right-of-Way Permit to MCI-Metro Access Transmission Services Corp. D/B/A Verizon Access Transmission Services, as presented; to be a part of this meeting's minutes; Township Attorney reviewed the application.  
 SECONDED BY IOTT. Discussion: received application in December, Board had 45 days to take action.  
 ROLL CALL VOTE: HARGROVE, AYE; STERN, AYE; LOUIS, AYE; TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; NAY: NONE; ABSENT: NONE. CARRIED.

2018-2019 FY BUDGET DISCUSSION  
 Supervisor Tellas led a discussion regarding the Public Safety Fund, Building Department Fund with the rest of the Funds to be discussed in February as well as one last review of the entire budget; Budget Public Hearing will be set for March 13<sup>th</sup>.

PUBLIC COMMENTS (five minutes or less) One heard.

ADJOURNMENT: Moved by Iott, Seconded by Stern to adjourn the Regular Board meeting at 9:00 p.m. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

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 Charles Tellas, Supervisor

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 Helen Neill, Clerk

Approved: \_\_\_\_\_, 2018      Synopsis published: \_\_\_\_\_, 2018  
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Newspaper of record: *MLive/The Ann Arbor News*

Website: [www.twp-york.org](http://www.twp-york.org)