

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**TUESDAY, APRIL 10, 2018**  
**York Township Hall, 11560 Stony Creek Rd., Milan**

The Board meeting was called to order at 7:34 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. The Pledge of Allegiance was recited. A Roll Call of Board Members found John Hargrove, Brian Iott, Sally Louis, Helen Neill, Dan Pichla, Derek Stern and Chuck Tellas present. Absent: None.

Others Present: Four signed in, *(list on file)*

Short Public Comments: one heard.

Presentation of Written Petitions: None received.

APPROVED MEETING MINUTES:

Moved by Neill to approve the Charter Township of York Board of Trustees March 13, 2018 Regular meeting minutes, as presented. Seconded by Pichla. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

CONSENT AGENDA ADOPTED AS SUBMITTED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: March 14-April 10, 2018, as presented.
- C 2 Recognize reports from Clerk: March 2018 Revenues/Expenditures; pre-audit Trial Balance as of March 31, 2018, end of 4<sup>th</sup> quarter.
- C 3 Recognize Treasurer's Report, month of March 2018 and 2017 Tax Year Collections Settlement Sheet.
- C 4 Recognize Board correspondence, month of March 2018.
- C 5 Recognize written report, Building Official/Zoning Administrator, month of March 2018.
- C 6 Recognize USDA-Rural Development loan for Mooreville Sewer was paid in full as of February 15, 2018 via loan from the Township's Building Capital Improvements Fund-414.
- C 7 Acknowledge notice from Kevin Deacons, York Charter Township Liquor Law Enforcement Inspector that H&A Party Store has closed.
- C 8 Acknowledge expenditure of \$150.00 each to Milan & Saline American Legions for Decoration Day Observance at York's three cemeteries; Act 110 of 1905.

*Moved by Stern to adopt the April 10, 2018 Consent Agenda as submitted. Seconded by Hargrove. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.*

REGULAR AGENDA APPROVED AS AMENDED

Supervisor Tellas requested the Board to present any changes or corrections to the Regular Agenda: *Add to end of New Business-Authorization to Purchase Township Office Chairs*. Moved by Louis to approve York Charter Township Board of Trustees April 10, 2018 Regular Agenda with amendment. Seconded by Stern. Discussion: none further. Voice Vote: Aye: 7; Nay: 0; Absent: 0.

VERBAL REPORTS

Cpl. Keith DeZwaan, Sheriff's Dept. Advised there were 269 calls for service during March; gave an overview of events that transpired; continuing traffic violations; truck enforcement.

Tom Toth, Building/Zoning Official. Frost laws were lifted early April; will be sending zoning violations warnings. Supervisor Tellas advised Tom to contact MAFD Chief Stevens, cited there's a State law with regard to manure fires at the Dept. of Agriculture.

Christopher Coucke, Assessor. Supervisor read Chris' written report (on file).

PRESENTATION, WASHTENAW COUNTY SOLID WASTE MANAGEMENT PLAN. Mr. Jonathan Pelukas, Environmental Program Coordinator, presented a handout giving an overview of the process the County followed in updating the existing plan ([www.washtenaw.org/swp](http://www.washtenaw.org/swp) or [publicworks@washtenaw.org](mailto:publicworks@washtenaw.org).) The purpose of the County Solid Waste Plan assures that waste generated is collected and recovered in compliance with State laws & rules. Highlights: no cost to local units of government; a plan of action is required across the State of Michigan; public meetings held; encouraging more recycling; the Plan will be submitted to the Michigan Dept. of Environmental Quality upon approval from at least 67% of Washtenaw County's 28 municipalities; County-wide Clean-up Days available from May to October. See website for more information or call 734-222-6860. Environmental Committee member, Bill Feight, who has read the Plan, provided comments and generally accepts this update. The Board thanked Mr. Pelukas for his attendance.

#### BOARD REPORTS

*Trustee Pichla.* Nothing to report from Personnel Committee.

*Trustee Iott.* SAFD: Union agreement ratified, hiring 3 firefighters; repaving parking lot. MAFD: 2018/19 FY operating percentages/budgets; Dan Cain, York Township resident, appointed Member At-Large; in rotating Executive Board meeting locations, York to host their May 24<sup>TH</sup> meeting.

*Clerk Neill.* Development submittals, teaching the process to Dee; no May election; State's training this week for 2018 August Primary & November General Elections.

*Trustee Hargrove.* Planning Commission: SUP application withdrawn today; Mirage Lake PUD request to abandon a cul-de-sac to the WCRC informally deemed a minor change; Master Plan update task to continue with Board members; PC asked for joint meeting with the Board-will be held June 12th.

*Trustee Stern.* Parks & Recreation Committee: controlled burn at SRP; Eagle Scout barrier fence project; disc golf possibility; regretfully advised that Ilene Smith resigned.

*Treasurer Louis.* Settlement Sheet distributed, 2017 Tax Roll officially done with final disbursements sent; thanked Sally for her hard work in maintaining and balancing the taxes.

*Supervisor Tellas.* Met with Lt. Flores regarding Board's displeasure in taking away York's assigned officer in a new contract that would begin 1/1/2019, but generally pleased with County Sheriff's services. Also met with Milan Police Chief to discuss options; County now open to allowing the assigned officer, at least for the start of the contract. Deanna, office receptionist, asked him if she could create a Township informational welcome packet for distribution to new residents as they submit their P.R.E. or conduct other business. He introduced her packet to the Board for their review - a job well done.

#### UNFINISHED BUSINESS

RESOLUTION 2018-11 FOR 2 <sup>ND</sup> READING/ ADOPTION OF ORDINANCE #151, A ZONING MAP AMENDMENT TO REZONE FAUST PROPERTY FROM AGRICULTURE TO PUD	MOVED BY IOTT to adopt Resolution #2018-11, For Second Reading & Adoption of Ordinance No. 151, A Zoning Map Amendment To Rezone Faust Property from Agriculture to PUD, as presented; publish summary, as required; a part of this meeting's minutes. SECONDED BY NEILL. Discussion: Attorney provided proper summary for publication for the Township's website and in the Clerk's office; applicant to submit a P.U.D Agreement, as required. ROLL CALL VOTE: PICHLA, AYE; IOTT, AYE; NEILL, AYE; TELLAS, AYE; LOUIS, AYE; STERN, AYE; HARGROVE, NAY; ABSENT: NONE. CARRIED 6-1-0
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#### NEW BUSINESS

RESOLUTION #2018-12, APPROVE AMENDMENT TO SOLID WASTE MANAGEMENT 2017 PLAN	MOVED BY LOUIS to adopt Resolution #2018-12, A Resolution To Approve the Washtenaw County Solid Waste Management Plan 2017 Amendment, as presented; a part of this meeting's minutes. SECONDED BY IOTT. Discussion: informative presentation by Mr. Pelukas. ROLL CALL VOTE: STERN, AYE; HARGROVE, AYE; PICHLA, AYE; IOTT, AYE; NEILL, AYE; TELLAS, AYE; LOUIS, AYE; NAY: NONE; ABSENT: NONE. CARRIED 7-0-0
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- REQUEST FOR STIPEND  
SAMBROOK OAKS  
SITE CONDOMINIUM
- MOVED BY IOTT approve an expenditure to assist with the cost to chip-seal the roads in the Sambrook Oaks Site Condominium; payment to the Washtenaw County Road Commission of \$50.00 per parcel, 16 parcels, not to exceed \$800.00, upon written notice of project completion; per York Charter Township's Special Assessment District Stipend Policy of 2014, as presented. SECONDED BY STERN. Discussion: Eric Kendig, Vice-President of Sambrook Oaks Site Condo Homeowners Association spoke about the residents' desire to hire the Road Commission to chip-seal Brittany Lane & Shelby Court and is requesting the Township's stipend for subdivision & S.A.D. roads; Township would send the payment to WCRC.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.
- MOOREVILLE  
SEWER PUMP  
STATION SERVICE  
AGREEMENT
- MOVED BY NEILL to approve an Addendum to the Wade Trim Operation Services Agreement, Section 9.01(A) to extend the scope of services an additional 36 months beginning April 2018; for the Mooreville Sewer Pump Station monthly inspections, as presented; authorize Tom Toth, Utilities Manager, to sign the addendum.  
SECONDED BY TELLAS. Discussion: Tom advised that Wade Trim prefers the longer term eliminating the need to come before the Board every year.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.
- CREATION KEEPER:  
ADDITIONAL 2018  
MOWING/  
TRIMMING AT  
BOTH PARKS
- MOVED BY TELLAS to approve three quotes dated March 12, 2018 from Creation Keeper, LLC for additional mowing and trimming at Sandra Richardson & Mary J. McCann Parks for the 2018 Season, as presented; authorize Supervisor to sign. SECONDED BY IOTT. Discussion: on an as-needed basis; does a good job. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.
- RESOLUTION  
#2018-13, BALLOT  
PROPOSAL FOR  
8/7/18 PRIMARY  
ELECTION,  
RENEW PUBLIC  
SAFETY MILLAGE
- MOVED BY STERN to adopt Resolution #2018-13, To Place Proposition on the Ballot at the Primary Election on August 7, 2018 For Renewal of Public Safety Millage, as presented; written by Township Attorney; part of meeting minutes. SECONDED BY PICHLA. Discussion: both of the current Public Safety millages – one mill and the ½ mill – will expire this year, last levy for them is December 1, 2018, on the winter tax bill; this ballot proposal is to just renew the millage, not asking for anything more and it is not renewing to the original millage passed, with Headlee rollback, both are less, a true renewal only; General Fund will still need to supplement the Public Safety costs that includes Milan Area Fire Dept., Saline Area Fire Dept. and the Sheriff's Deputies; would be levied December 1, 2019 and subject to further reduction by Headlee rollback; this would maintain current fire departments and policing services.  
ROLL CALL VOTE: TELLAS, AYE; LOUIS, AYE; STERN, AYE; HARGROVE, AYE; PICHLA, AYE; IOTT, AYE; NEILL, AYE; NAY: NONE; ABSENT: NONE. CARRIED 7-0-0
- 2018 DUST  
CONTROL  
AUTHORIZATION
- MOVED BY TELLAS to approve an agreement to be provided by the Washtenaw County Road Commission for 2018 Dust Control of the Township's gravel roads; not to exceed \$28,500.00 or less for three solid applications of Contract Brine; authorize Supervisor and Clerk to sign the agreement.  
SECONDED BY IOTT. Discussion: good to do now for the Road Commission's planning purposes.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

DONATION REQUEST, LINCOLN CONSOL. SCHOOLS, 4<sup>th</sup> OF JULY CELEBRATION Supervisor Tellas received a request from Lincoln Schools requesting a donation towards their 4<sup>th</sup> of July celebration to help with Community Awareness of their school. Municipalities cannot donate to private projects except for Veteran’s things or 4<sup>th</sup> of July. Board consensus: this request isn’t a good use of taxpayer dollars.

MAFD, OPERATING PERCENTAGES, 2018/19 FY MOVED BY TELLAS to recommend to the York Charter Township Milan Area Fire Dept. Executive Board Representatives to approve the Operating Percentages for FY 2018/2019 at 27.37%, as presented. SECONDED BY STERN. Discussion: close to last year’s 26.38%, less than 1% change. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

MAFD, PROPOSED OPERATING & CAPITAL IMPROVEMENTS BUDGETS, 2018/19 FY MOVED BY IOTT to recommend to the York Charter Township Milan Area Fire Dept. Executive Board Representatives to approve the Operating & Capital Improvements Budgets for FY 2018/2019; as presented. SECONDED BY TELLAS. Discussion: Trustee Iott stated that Fire Chief Stevens puts a lot of work into the budget; Milan Fire Dept. has come a long way, we can feel good about the services they provide. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

AUTHORIZATION TO PURCHASE TOWNSHIP HALL OFFICE CHAIRS MOVED BY LOUIS to approve an expenditure not to exceed \$4,500.00 to purchase eleven office chairs for the York Township Hall offices from West Michigan Office Interiors, as per 3/28/18 quote from Mike Hill, as presented. SECONDED BY NEILL. Discussion: they make the chairs and can service them, a local Michigan company; have been testing two of them in the office for the past couple of weeks; might be prudent to research other companies at this time; consider policy to set guidelines for purchasing; competitive bids not required. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PUBLIC COMMENTS (five minutes or less) One heard.

ADJOURNMENT: Moved by Pichla, Seconded by Iott to adjourn the Regular Board meeting at 8:48 p.m. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0.

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Charles Tellas, Supervisor

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Helen Neill, Clerk

Approved: \_\_\_\_\_, 2018

Synopsis published: \_\_\_\_\_, 2018

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Newspaper of record: *MLive/The Ann Arbor News*

Website: [www.twp-york.org](http://www.twp-york.org)