

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES
TUESDAY, JULY 10, 2018**

A Board meeting was called to order at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. The Pledge of Allegiance was recited. A Roll Call of Board Members found Sally Louis, Helen Neill, Dan Pichla, Chuck Tellas, John Hargrove and Brian Iott present. Absent: Derek Stern.

Others Present: Five signed in, *(list on file)*

Short Public Comments: one resident heard.

Presentation of Written Petitions: none received.

APPROVED MEETING MINUTES:

Moved by Louis to approve the Charter Township of York Board of Trustees June 12, 2018 Special and Regular meeting minutes, as presented. Seconded by Iott. Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1.

CONSENT AGENDA ADOPTED AS SUBMITTED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: June 13-July 10, 2018, as presented.
- C 2 Recognize reports from Clerk: June 2018 Revenues/Expenditures; Trial Balance, end of 1st quarter, FY 2018/19.
- C 3 Recognize Treasurer's Report, month of June 2018.
- C 4 Recognize Board correspondence, month of June 2018.
- C 5 Recognize written report, Building Official/Zoning Administrator, month of June 2018.
- C 6 Approve 3-year Agreement with Pfeffer, Hanniford & Palka, CPAs, to conduct annual audit and provide financial statements for fiscal years ending March 31, 2018, 2019 & 2020, as presented; not to exceed \$10,250.00 per year; authorize Supervisor Tellas to sign. (reduced rate from \$11,000.00, USDA-RD Loan payoff, Mooreville Sewer).

Moved by Iott to adopt the July 10, 2018 Consent Agenda as submitted. Seconded by Pichla. Discussion: regarding C6, Trustee Iott commented that Pat Hanniford does a great job; no extra Mooreville reporting needed; they're always available to answer our questions. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Carried.

REGULAR AGENDA APPROVED AS AMENDED

Supervisor Tellas requested the Board present any changes or corrections to the Regular Agenda: remove last item from New Business, Attorney working on AT&T's request.

Moved by Iott to approve York Charter Township Board of Trustees July 10, 2018 Regular Agenda as amended. Seconded by Hargrove. Discussion: remove last item under New Business, application exhibits missing. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Carried.

VERBAL REPORTS

Cpl. Keith DeZwaan, Sheriff's Dept. As our assigned Deputy for York, he advised that he, Cpl. Losey and Deputy Carter handled 303 calls for service; gave an overview of June's incidents; reminded everyone to keep their vehicles and houses locked.

Christopher Coucke, Assessor. Written report: all June PREs and PTAs filed; working in 2019 database; no appeals filed; changing cost manuals, a required update, basic price per square foot calculations, 1st time since 2003; July Board of Review set for July 17th at 10:00 a.m. to correct errors & mutual mistake of fact.

Tom Toth, Building/Zoning Official. Building Dept. getting busy, issued seven new home permits today. Zoning Dept: issues with radio-controlled planes, now using noisy planes to tow gliders aloft; fence issues between neighbors; glitches in Zoning Ordinance are causing issues, compiling a batch of amendments for Planning Commission to consider towards end of year.

BOARD REPORTS

Trustee Pichla. Supervisor Tellas asked for his assistance to review draft hiring guidelines provided by Lt. Flores regarding the Township's Community Officer position, timeline for comments/changes is Sept. 1st. Trustee Iott. SAFD: meeting is 1st week in August. MAFD: next week's meeting will be at London Twp. Hall. Clerk Neill. Ongoing Primary Election preparations, ballots & program tested, began mailing out last week; audit.

Trustee Hargrove. Planning Commission: proposed Fosdick Property Rezoning/PUD Area Plan Public Hearing held, well-attended by residents; SVF Phase 4 Final Site Plan on August agenda; ongoing Master Plan discussion.

Trustee Stern. Written report read: goats for clearing invasives in SRP; disposing water wagon/tanks, not needed; cut-outs of Bigfoot, butterflies stationed around SRP; grant application for feasibility, bike trails; amending Eagle Scout rules to ensure the Scouts themselves, not their parents, follow the Eagle Scout process of contacting the Parks Committee, Building Dept., etc., as required.

Treasurer Louis. Tax bills were mailed at the end of June; audit ongoing, bank letters, engagement letters, others were signed and returned to them to mail out on our behalf.

Supervisor Tellas. Miller litigation before the Michigan Supreme Court: Commerce Twp., MTA and MML have also filed *amicus* briefs; working on a DNR Grant application with Frank for balance of Mooreville cost; met with new WCRC Managing Director Sheryl Siddall, continue building communications. Prison Liaison Committee: new LED perimeter lighting soon to be bright white; instructional vocational village training in 3-D computer work, industrial warehousing skills, Michigan Braille Transcription, recidivism rate has been zero; Township Engineer's cost estimate is \$12,000.00 to provide Engineering Standards; reminder to vote August 7th, Public Safety renewal on the ballot; draft checklist for development applications received from Planner Lippens.

UNFINISHED BUSINESS

TOWNSHIP WEBSITE: PRESENTATIONS BY REVIZE SOFTWARE and SHUMAKER TECHNOLOGY GROUP (STG)

Kyle Schumaker, President of Shumaker Technology Group (STG), a Michigan company helping municipalities with websites, gave an overview of the company and introduced Andrew Middleton, Technical Sales Leader, who highlighted some capabilities in a PowerPoint demonstration, a mock-up of York's website and websites they developed for other Townships were shown. Pricing is \$1,675.00 for the 1st year + \$600.00 maintenance, total \$2,275.00, \$65.00/hour for remote updates, annual \$180.00 annual recurring, hosted on their server. Short discussion held, Mr. Schumaker & Mr. Middleton responded to Board members' questions: hourly fee is ¼-hour minimum; cost includes complete package; recommends at least one person in-house have access to all areas; start with mid-level website based on input given.

Rob Suchomel, Account Manager of Revize Software Systems based in Troy, Michigan, specializes in municipal websites. Demonstrated the company's capabilities via PowerPoint, pointing out the several municipalities' sites they have developed, showing their content; all websites are custom designed; showed how they would change York's website. Pricing is \$8,700.00 for a 5-year agreement; hosted on their server. Short discussion held, Mr. Suchomel answered the Board members' questions: would reduce the cost by \$500.00 to pre-pay in full; complete redesign after 5 years.

Discussion: need more time to review their websites; Board realized that adding the Parks website to the main website was missed by the Township; Mr. Suchomel stated not an extra cost to add Parks.

MOVED BY IOTT to table a decision on the Township website to the August 14, 2018 meeting agenda.

SECONDED BY HARGROVE. Discussion: features Revize provides are very nice, not needed now; in the Ann Arbor area's tech world, attracting residents might need more than a simplistic website; will need both companies to add the cost of combining Parks website with the main site.

VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED 6-0-1. Supervisor Tellas thanked them for their time.

NEW BUSINESS

STIPEND POLICY: MOVED BY IOTT to authorize, per York Township Stipend Policy, a payment of \$3,700.00 stipend for road repairs, as presented; pending a signed agreement between Saline Ridge Homeowners' Association and Anthony's Asphalt LLC and proof that the work has been completed to their satisfaction.
SALINE RIDGE SITE CONDOMINIUM ROAD REPAIRS
SECONDED BY PICHLA. Discussion: one-time payment per subdivision; money allocated for stipends in the budget.
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED 6-0-1

PARKS, CONTRACT FOR GOATS MOVED BY TELLAS to approve, from the Parks Dept. budget, spending not to exceed \$700.00 for ten goats to do their work for one week at Sandra Richardson Park; Twin Willow Ranch.
SECONDED BY IOTT. Discussion: for clearing undergrowth; will be interesting to see them.
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED 6-0-1.

RESOLUTION #2018-14, APPROVE PUD AGREEMENT, FAUST PROPERTY MOVED BY TELLAS to adopt Resolution #2018-14, Resolution to Approve a P.U.D. Agreement for Faust Acres, as presented; prepared by Township Attorney; to be a part of this meeting's minutes.
SECONDED BY NEILL. Discussion: recommended by the Planning Commission.
ROLL CALL VOTE: TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; HARGROVE, NAY; LOUIS, AYE; ABSENT: STERN. CARRIED 5-1-1

RESOLUTION #2018-15, ADOPT ORDINANCE #152, AMENDMENT TO TRUCK ROUTES MOVED BY NEILL to adopt Resolution #2018-15, Resolution to Adopt Ordinance No. 152, Amendment to Truck Routes, as presented; prepared by Township Attorney; to be published as required; effective upon date of final publication.
SECONDED BY TELLAS. Discussion: Supervisor Tellas advised that he has not heard from anyone, but did call a couple of residents to let them know this was pending; one person stated could be a slippery slope; Township Attorney checking into lifting no-thru trucks from other roads prior to taking this further; maintenance on primary roads has deteriorated since putting in place; this is only for Moon, Bemis to Willis and Willis, Moon to Saline City.
ROLL CALL VOTE: TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; HARGROVE, NAY; LOUIS, AYE; ABSENT: STERN. CARRIED 5-1-1.

~~Resolution #2018-___, METRO Act Right-of-Way Permit Extension request: AT&T Michigan~~

PUBLIC COMMENTS (five minutes or less) Two residents heard.

ADJOURNMENT: Moved by Iott, Seconded by Pichla to adjourn the Regular Board meeting at 8:43 p.m.
Discussion: none. Voice Vote: Aye: 6; Nay: 0; Absent: 1. Carried.

Charles Tellas, Supervisor

Helen Neill, Clerk

Approved: _____, 2018

Synopsis published: _____, 2018

Newspaper of record: *MLive/The Ann Arbor News*

Website: www.twp-york.org