

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES  
TUESDAY, DECEMBER 11, 2018**

The Board meeting was called to order at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. and the Pledge of Allegiance was recited. Roll Call of Board Members present: Sally Louis, Helen Neill, Dan Pichla, Derek Stern, Chuck Tellas, John Hargrove, Brian Iott. Absent: None. Others Present: Six people signed in, (*list on file*)

Short Public Comments: Six comments heard.  
Presentation of Written Petitions: None received.

APPROVED MEETING MINUTES:

Moved by Neill to approve the Charter Township of York Board of Trustees November 13, 2018 Regular meeting minutes, as presented. Seconded by Tellas. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

CONSENT AGENDA ADOPTED AS SUBMITTED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: November 14-December 11, 2018, as presented.
- C 2 Recognize report from Clerk: November 2018 Revenues/Expenditures.
- C 3 Recognize Treasurer's Report, month of November 2018.
- C 4 Recognize Board correspondence, month of November 2018.
- C 5 Recognize written report from Building Official/Zoning Administrator, month of November 2018.
- C 6 Recognize written report from Township Assessor, month of November 2018.
- C 7 Approve 2019 York Charter Township Observed Holidays, as presented.
- C 8 Recognize City/Village/Township Revenue Sharing & County Incentive Program (CVTRS) Certification compiled and provided by Pat Hanniford, CPA, Pfeffer, Hanniford & Palka, Township's audit firm.

Moved by Stern to adopt the December 11, 2018 Consent Agenda as submitted. Seconded by Pichla. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

REGULAR AGENDA APPROVED AS PRESENTED

Supervisor Tellas requested the Board present any changes to the Regular Agenda: changes below.

Moved by Tellas to approve the York Charter Township Board of Trustees December 11, 2018 Regular Agenda as amended. Seconded by Iott. Discussion: New Business -move Road Projects discussion to the beginning, add Township truck discussion after that, delete 2019 Building Official Health Care. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

VERBAL REPORTS

Cpl. Keith DeZwaan, Sheriff's Dept. Reporting for the last time as York's designated Community Officer, Cpl. DeZwaan introduced Cpl. Andy Carter who will be taking this position in January.

In November, York's officers received 251 calls for service with 28 of those handled by the Michigan State Police (who handle all calls on US-23); local incidents included a DUI where the driver drove directly into the Road Closed sign on Moon Rd. He advised that trucks will keep taking no-thru roads since most drivers are following GPS directions sending them to the US-23 Willis exit/Platt/Stony Creek/Ridge; might help to add signage on Willis Rd. He has enjoyed his six or so years in York and appreciates his time working with everyone here, will still be somewhere in the County.

RESOLUTION OF GRATITUDE – Cpl. Keith DeZwaan. Supervisor Chuck Tellas read aloud, Resolution #2018-23, Resolution of Gratitude to Cpl. Keith A. DeZwaan. The Board thanked him for his service and wished him well – a job well done.

Christopher Coucke, Assessor. Written report on file; December Board of Review held this morning.

Tom Toth, Building/Zoning Official. Building Dept.: Guenther Bldg. shutting down for the holidays. Zoning Dept.: attending meetings to develop a checklist that will start with the Zoning Dept., then proceed to Clerk's office, if needed, for rezoning, development applications, etc. -will be a great help once completed; snowblower purchased.

#### BOARD REPORTS

Trustee Hargrove. Planning Commission: SVF, Phase 4 Final Site Plan approval; accepted proposed day care application, set Public Hearing for January meeting; Master Plan discussion.

Trustee Stern. Parks Committee: November meeting canceled, no quorum; one member is moving & resigned; County Parks Commission approved \$15,000.00 grant for bike path feasibility study, will send their agreement to sign. Derek & Paul wrote the application.

Treasurer Louis. Revize is migrating old website to new, sent them 10 pages of changes. Regarding winter tax bills: the one mill increase is due to the new Mental Health/Public Health (MHPH) millage approved by voters last November.

Trustee Iott. MAFD: bought UTV brush rig for 2019 Ranger; audit draft received; have 3 probation firefighters. SAFD: audit accepted; set firefighter safety awards, 2019 meetings and budget committee.

Clerk Neill. State Post-Election Audit: Pct. 1 selected as one of ten in Washtenaw, County finished counting ballots & tallying three races – all numbers, seals matched; checklist progress going well.

Supervisor Tellas. Toyota declined our grant request for \$17,000.00 towards property purchase in Mooreville as they can't grant donation funds to capital or land acquisitions; recognized DeAnna for her hard work cataloging information for the proposed zoning & developer checklist process—the listing will help things run more smoothly; read a disturbing new report on PFAS (Polyfluoroalkyl Substances) used to make waterproof, stain-resistant, non-stick products and in firefighting foam. EPA set a limit of 70 parts per trillion (1 tsp. per 539 railroad tank cars) as acceptable. A Michigan conservation group wants to study further, looking for less -1 tsp. per 5,390 tank cars— seems to be an unnecessary expenditure of tax dollars; property owner of parcel at US23 & Stony Creek asked again if York wants to purchase, Board agreed still not interested.

#### UNFINISHED BUSINESS. None

#### NEW BUSINESS

**ROADS PROJECTS DISCUSSION** Supervisor Tellas provided a suggested list compiled after the road tour in November with Kevin Wagenhauser, County foreman. Project prices will be presented at the annual Special meeting with the Washtenaw County Road Commissioners and staff held in late winter/early spring. Early communication with their staff may help them with their planning to include some of York's primary roads (their responsibility) with other nearby projects around the County. Estimate for Platt Rd. would be helpful. No Board decision on projects until the April or May Regular meeting.

Local roads to consider for 2019: Maple Rd.- finish this year's ditching with limestone; Fosdick, Warner, Crane Rds. - ditching/remove berms; pulverize & ditch Sanford Rd. – Willow to Stony Creek. Primary roads to consider: Platt Rd., Willow to Milan City, pulverize and pave; Sanford Rd. - reconstruct Willow to Milan-Oakville Rds.; overlay Arkona Rd., Sanford to US-23; add Moon Rd. for an estimate.

**TOWNSHIP TRUCK DISCUSSION** Supervisor Tellas advised that the truck hasn't been used that much, has had regular maintenance, took care of recall items. Discussion: truck really not needed; liability issues whether using Township-owned truck or committee members using their own vehicles; don't want to offend Toyota by just selling it; agreement. Consensus: Supervisor to send Toyota a letter advising them that, having had it for a year now, no good way to utilize it, ask if they could donate to someone else. Further discussion upon receipt of their response.

REQUEST TO REDUCE PRIVATE ROAD LETTER OF CREDIT, SVF PHASE 5      MOVED BY NEILL to accept a request by Todd Pascoe, Engineer, on behalf of Guenther Building, to release \$221,750.00 of the \$226,000.00 Letter of Credit for the Private Roads in Phase 5 of Saline Valley Farms; based on the schedule of completed work dated December 4, 2018; as recommended by Mike Peterson, York Charter Township Engineering Consultant’s review letter dated December 10, 2018.  
SECONDED BY STERN. Discussion: none.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PERSONNEL COMMITTEE, CITIZEN APPOINTMENT      MOVED BY TELLAS to appoint resident Jill Hargrove as the Citizen member of the York Charter Township Personnel Committee.  
SECONDED BY LOUIS. Discussion: none.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

APPOINT BOARD OF REVIEW MEMBERS      MOVED BY LOUIS to appoint residents Richard Coleman, Mike Schettenhelm & Jack Valentine to 2-year terms on the York Charter Township Board of Review; terms to begin January 1, 2019 and expire December 31, 2020 as presented.  
SECONDED BY IOTT. Discussion: all three men agreed to a new term.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

ZBA APPOINTMENT      Supervisor Tellas advised that any Board member can provide the name of a resident for this appointment. He reached out to one person, but hasn’t received a response; place on January 8, 2019 Agenda.

ACKNOWLEDGE RECEIPT, PROPOSED 2019-2020 FY BUDGETS FROM SUPERVISOR      MOVED BY LOUIS to acknowledge receipt and accept the proposed 2019-2020 Fiscal Year budgets from Supervisor Tellas and thank him for his hard work in compiling the numbers.  
SECONDED BY HARGROVE. Discussion: Supervisor Tellas expressed thanks to all who provided him with the information he needed to complete.  
VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PROPOSED 2019-2020 BUDGET DISCUSSION      A brief discussion was held regarding upcoming expenditures needed: add money for Planning Commission and other committees/commissions training; Parks may need increase; section by section will be discussed at the next two meetings.

PUBLIC COMMENTS (five minutes or less) Two heard.

ADJOURNMENT: Moved by Iott, Seconded by Hargrove to adjourn the Regular Board meeting at 8:38 p.m. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0.

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Charles Tellas, Supervisor

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Helen Neill, Clerk

Approved: \_\_\_\_\_, 2019      Synopsis published: \_\_\_\_\_, 2018  
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**Newspaper of record: *MLive/The Ann Arbor News***

**Website: [www.twp-york.org](http://www.twp-york.org)**