

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 12, 2019**

The Board meeting was called to order by Supervisor Tellas at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He then led in reciting the Pledge of Allegiance. Roll Call of Board Members present: Derek Stern, Chuck Tellas, John Hargrove, Sally Louis, Dan Pichla, Helen Neill. Absent: Brian Iott. Others Present: One person signed in, *(list on file)*

Short Public Comments: no comments heard. Presentation of Written Petitions: none received.

APPROVED MEETING MINUTES:

Moved by Neill to approve the York Charter Township Board of Trustees January 8, 2019 Regular meeting minutes, as presented. Seconded by Pichla. Discussion: none. Approved by unanimous consent.

CONSENT AGENDA ADOPTED AS SUBMITTED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: January 9-February 12, 2019, as presented.
- C 2 Recognize report from Clerk: January 2019 Revenues/Expenditures.
- C 3 Recognize Treasurer's Report, month of January 2019.
- C 4 Recognize Board correspondence, month of January 2019.
- C 5 Recognize written report from Building Official/Zoning Administrator, month of January 2019.
- C 6 Recognize written report from Assessor, month of January 2019.
- C 7 Set two March Special Board Meetings: 3/12 at 6:00 p.m.-Budget Public Hearing & 3/12 at 6:30 p.m. and Annual meeting with Washtenaw County Road Commissioners and Staff.

Moved by Stern to adopt the February 12, 2019 Consent Agenda as submitted. Seconded by Hargrove. Discussion: none. Approved by unanimous consent.

REGULAR AGENDA APPROVED AS PRESENTED

Supervisor Tellas asked the Board to present any changes or corrections to the Regular Agenda.

Moved by Louis to approve the York Charter Township Board of Trustees February 12, 2019 Regular Agenda as presented. Seconded by Stern. Discussion: none. Approved by unanimous consent.

VERBAL REPORTS

Cpl. Andy Carter, Sheriff's Dept. On vacation.

Christopher Coucke, Assessor. Supervisor Tellas cited his written report: March Board of Review begins with organizational meeting on March 7th, hearings set for March 11th, 12th & 13th.

Tom Toth, Building/Zoning Official. Building Dept.: seasonal decrease in business. Zoning Dept.: in court last week for the Warner Rd. issue, was resolved - fence and shed must be removed.

BOARD REPORTS

Trustee Pichla. Personnel Committee met, discussed hourly employee wage increases, also increased Election Inspectors' rates; recommended the Board approve the new position and raises.

Clerk Neill. Meetings: Road Commission; Personnel Committee; solar permitting; developments.

Trustee Hargrove. Planning Commission: January-approved Deer Ridge, Phase 2 Final Site Plan & recommendation to Board for Private Road. February-approved Special Use Permit for Group In-Home Day Care on Acorne Ave. Master Plan amendment rough draft discussed.

Trustee Stern. Parks & Recreation Committee: Bike Path Feasibility Study County Agreement received, Supervisor Tellas forwarded to Township Attorney for review.

Treasurer Louis. Taxes due Thursday, February 14th, reminder cards going out Friday to taxpayers - anything outstanding will go delinquent to County after February 28th; working with website slow-going right now, will devote more time to it after tax season over, training was informative, 3-hour webinar was a bit overwhelming for everyone. Once we get into it, looks pretty straight-forward, has a very nice, modern look to it.

Supervisor Tellas. Judge Kirk Tabbey developed the work program, used to assist a Willis Rd. resident, that assigns community service for non-violent offenders; asked Johanna Lentz for a bid packet for new Township Hall landscaping RFPs; Attorney Lillich found changes needed in the County Park's agreement for the bike path study; asked Matt Lentz to quote removing 2 oak trees in the York Cemetery (big branches landed across neighbor's driveway last year), trim trees and remove fallen branches, etc. in all three cemeteries - a 2nd quote requested. Board Officers met with Jim Harmon, Matt MacDonell and Mike Bernbeck at the Road Commission regarding various road projects, talked about Platt & Arkona Rds., limestone costs, etc.- maintaining lines of

communication; met with Orion Renewable Energy Group representatives checking into the possibility of a Special Use Permit for a large 50MW photovoltaic system over multiple parcels (approx. 300 acres); won't be any waste, odors, parking lots, very low impact, no noise at night, would require buffering along the perimeter, non-reflective black solar panels. They would like to present their information to the Planning Commission very soon.

UNFINISHED BUSINESS

INTRODUCTION/1ST READING, ORDINANCE AMENDING TRUCK ROUTE ORD. #75 (remove from table) MOVED BY LOUIS to remove from the table, Introduction/1st Reading, An Ordinance Amending Truck Route Ord. #75. SECONDED BY NEILL. Discussion: none. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.
Discussion at the January meeting brought questions regarding Mooreville Rd. gap. WCRC is aware that portion is left out for now.
MOVED BY LOUIS to acknowledge the Introduction of an Ordinance Amending the Truck Route Ordinance #75 and approve First Reading, as presented.
SECONDED BY HARGROVE. Discussion: will make truck travel through that area difficult; a temporary issue. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

NEW BUSINESS

DIRECTION FOR ATTORNEY, RECREATIONAL MARIJUANA, ATTORNEY LILICH Attorney Victor Lillich gave an overview of the current litigation, Miller v. York Township involving a medical marijuana operation in violation of our Zoning Ordinance; currently being held in abeyance with the Michigan Supreme Court awaiting a decision on Byron Township's case. Recreational Marijuana: Mr. Lillich spoke on the voter-approved proposal of November 2018 legalizing recreational marijuana; reviewed differences between medical and recreational establishments. He recommended adopting an ordinance to prohibit, limit the number or regulate by licensing marijuana establishments in the Township. Supervisor Tellas thanked Mr. Lillich for the informative discussion, the Board will advise him soon.

APPOINTMENT TO PARKS COMMITTEE MOVED BY TELLAS to appoint Frank Stukenborg to the Charter Township of York Parks & Recreation Committee to fill a vacant term expired 1/31/2019; new term to expire 1/31/2022. SECONDED BY NEILL. Discussion: Committee opted to not renew his term a few years ago; due to hearing difficulties; he expressed interest in returning to the Committee; an implant repaired his hearing; a founding Committee member; willingness to serve the Township; taken classes on controlled burns; Township insurance policy covers him working in the parks.
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

DEER RIDGE, PHASE 2, RECEIVE PRIVATE ROAD APPLICATION FROM PC MOVED BY TELLAS to acknowledge receipt of a Private Road Application by applicant Deer Ridge Development/Paul Elkow & Laura Pemberton-Elkow, for the Deer Ridge Site Condominium, Phase 2, as recommended by the Planning Commission at their January 14, 2019 Regular meeting via Resolution #2019-01PC.
SECONDED BY HARGROVE. Discussion: issuing the road permit will be addressed at the same time as the Development Agreement- waiting for information from developer/applicant to complete the Agreement.
VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

RESOLUTION #2019-02, TO WAIVE INTEREST & PENALTY ASSOCIATED WITH NOT FILED PROPERTY TRANSFER AFFIDAVITS MOVED BY LOUIS to adopt Resolution #2019-02, To Waive Interest & Penalty Associated with Not Filed Property Transfer Affidavits, as presented.
SECONDED BY STERN. Discussion: will assist Assessor Coucke in preparing for York's 2019 review (AMAR); many new homeowners aren't aware this form is needed, Chris does check the deeds for transfers. ROLL CALL VOTE: AYE: HARGROVE, STERN, LOUIS, TELLAS, NEILL, PICHLA; NAY: NONE; ABSENT: IOTT. CARRIED 6-0-1.

RESOLUTION #2019-03, HARDSHIP EXEMPTION-YORK CHARTER TWP.-2019 POVERTY EXEMPTION POLICY/GUIDELINES MOVED BY STERN to adopt Resolution #2019-03, Hardship Exemption-York Charter Township-2019 Poverty Exemption Policy/Guidelines, as presented; as submitted by York Charter Township Assessor Chris Coucke.
SECONDED BY TELLAS. Discussion: annual requirement.
ROLL CALL VOTE: AYE: TELLAS, NEILL, PICHLA, HARGROVE, STERN, LOUIS; NAY: NONE; ABSENT: IOTT. CARRIED 6-0-1.

ADMINISTRATIVE ASSISTANT JOB DESCRIPTION

MOVED BY LOUIS to create a new position of Administrative Assistant, as presented and amend the Policies Manual, Sect. 3.15, Job Descriptions in adding this position; as recommended to the York Charter Township Board of Trustees at their February 8, 2019 Personnel Committee meeting. SECONDED BY PICHLA. Discussion: Dee is doing much more work than listed within the Switchboard Receptionist description; a self-starter. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

MOVED BY LOUIS that Dee Manor fill the position of Administrative Assistant with a wage increase bringing her hourly rate to \$17.50/hour, effective 4/1/2019; as recommended by the York Charter Township Personnel Committee to the Board of Trustees. SECONDED BY TELLAS. Discussion: commensurate with her responsibilities; takes initiative to get things done. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

EMPLOYEE PAY RATES

MOVED BY NEILL to approve the following employee pay raises: Jaymz Gibson, Zoning/Building Dept. Office Assistant, from \$10.00/hr. to 10.50/hr.; Deputy Zoning Debi Gibson, Deputy Treasurer Cherie Adkins and Deputy Clerk Louise Burke, each from \$18.00/hr. to \$18.50/hr.; Election Inspector Chairpersons, from \$14.00/hr. to \$14.50/hr. and Election Inspectors, from \$12.00/hr. to \$12.50/hr.; effective 4/1/2019; as recommended by the York Charter Township Personnel Committee. SECONDED BY STERN. Discussion: none. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

AGREEMENTS, 2019/2020 FY: WEBSITE MAINTENANCE; CLEAN TOWNSHIP HALL; 2019 LAWN CARE SEASON

MOVED BY TELLAS to approve the Agreements for 2019/2020 Fiscal Year, as presented; Website Maintenance with Call Your Help Desk; Agreement to Clean the Township Hall with You've Got It Maid and Lawn Care 2019 Season with Creation Keeper, as presented. SECONDED BY HARGROVE. Discussion: website maintenance assistance will be needed up to and during the new website transition; same prices for lawn care; slight increase for cleaning the Township Hall. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED.

SAFD 2019/2020 FY PROPOSED OPERATING & CAPITAL IMPROVEMENTS BUDGETS

MOVED BY LOUIS to approve the Saline Area Fire Department's 2019/2020 Fiscal Year Proposed Operating and Capital Improvements Budgets, as presented. SECONDED BY PICHLA. Discussion: SAFD Executive Board approved percentages with no increase to York's; received packet from SAFD secretary on Monday with increase to Chief Hoeft's salary; Board Representatives Supervisor Tellas and Trustee Iott will take this recommendation to the SAFD Executive Board as per the Agreement. VOICE VOTE: AYE: 6; NAY: 0; ABSENT: 1. CARRIED 6-0-1.

PROPOSED 2019/2020 BUDGETS, DISCUSSION

Supervisor Tellas reviewed the changes he inserted based on January meeting's discussion: increased Parks Dept. budget; monies for landscaping Township Hall; hourly employee pay increases added after the Personnel Committee meeting; various others. With no further changes, this proposed budget will be available at the counter for review, presented to the Public for the Hearing held during the March 12, 2019 Special Board meeting at 6:00 p.m.

PUBLIC COMMENTS (five minutes or less) none heard.

ADJOURNMENT: Moved by Stern, Seconded by Pichla to adjourn the Regular Board meeting at 8:55 p.m. Discussion: none. Approved by unanimous consent.

Charles Tellas, Supervisor

Helen Neill, Clerk

Approved: _____, 2019 Synopsis published: _____, 2019

Newspaper of record: *MLive/The Ann Arbor News*

Website: www.twp-york.org