

CHARTER TOWNSHIP OF YORK
APPLICATION FOR BUILDING PERMIT
11560 Stony Creek Road
Milan, MI 48160
(734) 439-8842
Fax# (734) 439-3016

APPLICATION INFORMATION

Applicant _____
Address _____ City _____ Zip _____
Contractor's License#- _____
Phone# _____ Cell Phone# _____

PROPERTY INFORMATION

Street Address _____ Lot# _____
City _____ Zip _____ Parcel ID# 19- _____
Value of Construction \$\$ _____
Cross Streets _____ and _____

OWNER INFORMATION

First Name _____ Last Name or Business Name _____
Address _____ City _____ State _____ Zip _____
Phone Home _____ Work _____

APPLICATION FOR

New Construction _____ Addition _____ Alteration _____ Repair
Replacement _____ Demolition _____

PROPOSED USE

Residential: _____ Single family _____ Hotel/Motel _____ Multi-family _____
Business: _____ Day Care _____
Factory: _____ Low Hazard _____ Moderate Hazard _____ High Hazard _____
Institutional: _____ Group Home _____ Hospital _____
Mercantile: _____ Storage _____ Moderate Hazard _____ Low Hazard _____
Assembly: Theater _____ Night Club _____ Restaurant _____ Church _____ Other _____

SECTION 23a OF THE STATE CONSTRUCTION CODE ACT OF 1972,
ACT NO.230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523a
OF THE MICHIGAN COMPILED LAWS, PROHIBITS PERSONS FROM
CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF
THE STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK
ON A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE
SUBJECT TO CIVIL FINES.

X _____ X _____
Builder or Authorized Representative Homeowner

PLEASE NOTE: ISSUING OF THIS PERMIT ALLOWING THE CHANGE
IN YOUR PROPERTY IS CAUSE FOR AN ASSESSMENT CHANGE THE
TOWNSHIP ASSESSOR WILL RE-ASSESS YOUR PROPERTY IN THE
NEAR FUTURE.

PERMIT HOLDER SHALL CALL WHEN READY FOR ALL
INSPECTIONS

Your building and zoning application should take up to **10** working days. Your certificate of occupancy should take up to **5** working days. This is if all information is done correctly when it is turned in for review. Please plan enough time for these procedures. Fireplaces need to go through a \$35.00 plan review and usually call for a rough, gas air test, and final inspection. Each fireplace installed must have a plan review.

Inspections should be called in by the permit holder only.

We no longer take inspections on the answering machine.

IF THE BUILDER AND THE SUB CONTRACTORS OR HOMEOWNER CALL IN FOR THE SAME INSPECTION, YOU WILL BE BILLED THE \$60.00 REINSPECTION FEE. WE DON'T HAVE TIME TO CHECK ON EACH INSPECTION CALLED INTO THE OFFICE. PLEASE LET THE PERMIT HOLDER CALL IN ALL INSPECTIONS.

When registering your license you must come into the Township Hall. We will need to make a copy of your drivers license and trade license. You will be required to fill out an application.

Registration fees are as follows:

PLUMBING	\$20.00
BUILDING	\$20.00
ELECTRICAL	\$20.00
MECHANICAL	\$15.00

PLEASE HAVE YOUR CHECK MADE OUT TO CHARTER TOWNSHIP OF YORK.

Charter Township of York

Building Department

11560 Stony Creek Road

Milan, MI 48160

Phone (734) 439-8842

Fax (734) 439-3016

**YORK TOWNSHIP BUILDING INSPECTIONS
REQUIRED FOR ALL NEW BUILDING SITES**

1. Foundation (Footing)
2. Backfill
3. Rough Building (after completion of all other rough inspections)
4. Insulation
5. Drywall
6. Final Building (after completion of all other final inspections, the Certificate of Approval is here in your file, and all other fees are paid)

Other Inspections Necessary when ready:

Pre-Slab Basement

Pre-Slab Garage

First Flue (for masonry fireplaces only)

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All Building Permit Applicants,

The following is a list of requirements needed to process an application for Building Permit. All of the following items are to be submitted failure to do so will result in application rejection.

All License Registrations will not be accepted through the mail. License Registrations are valid January 1, through December 31, annually.

When work is performed by someone other than the owner that person performing the work will be registered with York Township, and shall submit an affidavit from the owner that the work is authorized.

Please allow up to 10 days for application review and granting or denying of application. More may be required for complicated applications.

Three sets of drawings to scale, drawn with sufficient clarity, detail and dimensions to show the nature and character of work to be performed. Projects of a minor nature may not need detailed drawings; the Building Inspector will make this determination. All building other than governmental costing less than \$15,000.00 and R-3 and R-4 under 3,500 square feet, requires sealed drawings and specifications.

Indicate the total square footage for ALL BUILDING AREAS listing: All floor levels, including basement, garage, etc. on the first page of both sets of building plans.

Provide documentation for all pre-engineered components i.e.. trusses, sill ties, I-joist, etc.

ALL OTHER TRADE PERMITS must be pulled before Building Permits will be issued.

Federal ID number or reason for exemption must be submitted; if work is sub-contracted the Sub-contractor's ID number must be submitted.

Workers Compensation number, or reason for exemption must be submitted. If work is sub-contracted, the Sub-contractor's number must be submitted.

MESC number or reason for exemption must be submitted. If work is sub-contracted the Sub-contractor's number must be submitted.

HUD homes: Provide the serial number and the certified inspection agency.

MODULAR homes: Provide the serial number and the certified inspection agency for the State of Michigan.