

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES
TUESDAY, AUGUST 13, 2019**

The Board meeting was called to order by Supervisor Tellas at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI. He then led the Pledge of Allegiance. Roll Call of Board Members present: Sally Louis, Chuck Tellas, Derek Stern, Dan Pichla, John Hargrove, Brian Iott and Helen Neill. Absent: None. Others Present: Six people signed in, *(list on file)*

Short Public Comments: one heard.

One written petition presented: Moved by Neill to acknowledge receipt of a petition by the residents of Westchester Hills Subdivision asking to stop the Deer Ridge Site Condominium developer from connecting to their subdivision via Londonderry Drive; submitted to Dick Cupka, Planning Commission Chairman, at the August 12, 2019 Regular meeting; authorize Supervisor Tellas to contact Township Attorney for next steps. Seconded by Hargrove. Discussion: none further. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

APPROVED JULY MEETING MINUTES

Moved by Stern to approve the Charter Township of York Board of Trustees' July 9, 2019 Regular meeting minutes, as presented. Seconded by Hargrove. Discussion: no objections. Approved by unanimous consent.

CONSENT AGENDA ADOPTED AS SUBMITTED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: July 10-August 13, 2019, as presented.
- C 2 Recognize reports from Clerk: July Revenues/Expenditures; Adjusted Trial Balance after posting Auditor's Journal Entries, fiscal year ending March 31, 2019.
- C 3 Recognize Treasurer's Report, month of July 2019.
- C 4 Recognize Board correspondence, month of July 2019.
- C 5 Recognize written report from Building Official/Zoning Administrator, month of July 2019.
- C 6 Recognize written report from Assessor, month of July 2019.
- C 7 Approve payment to Garst L.P. Gas, Inc. for the 2019-2029 heating season & weekly generator testing, as presented; pre-pay rate of \$1.19 per gallon for 6,400 gallons if paid in full by August 23, 2019.
- C 8 Set Special Board Meeting for Tues., Sept. 10, 2019 at 7:00 p.m. for presentation of the fiscal year ending March 31, 2019 financial statements by Patrick Hanniford, Pfeffer, Hanniford & Palka, CPAs.

Moved by Neill to adopt the August 13, 2019 Consent Agenda as submitted. Seconded by Iott. Discussion: No objections. Approved by unanimous consent.

REGULAR AGENDA APPROVED AS AMENDED

Supervisor Tellas requested the Board present any changes to the Regular Agenda. He requested adding to end of New Business to accept draft Master Plan from the Planning Commission and include four motions under the subject Proposed Mooreville Park update due to decisions made by County Parks Commission this afternoon.

Moved by Tellas to approve the York Charter Township Board of Trustees August 13, 2019 Regular Agenda as amended. Seconded by Iott. Discussion: add draft Master Plan to end of New Business and include four motions under the subject Proposed Mooreville Park update; no objections. Approved by unanimous consent.

VERBAL REPORTS

Deputy Andy Carter, Washtenaw County Sheriff's Dept. Calls for service totaled 175 and included incidents handled by the State Police; there were three accidents this past Sunday in the Township; gave overview of calls received.

Tom Toth, Zoning/Building Official. Building Dept.: continues to be slow. Zoning Dept.: fence issue in court again, postponed for another thirty days; gave input on Londonderry Dr. extension into Deer Ridge Site Condominium.

Christopher Coucke, Assessor. Next Board of Review is in December for corrections.

BOARD REPORTS

Trustee Stern. Parks & Recreation Committee: new trails map at Mary McCann Park will be installed soon; weed control. Sandra Richardson Park: members cut up and cleared a very large tree that landed on the trail.

Trustee Hargrove. Planning Commission: petition received from residents of Westchester Hills Subdivision; proposed Master Plan ready for Board's review- asked Board members to submit comments to him within 3 weeks to allow the PC to discuss at their Sept. 9th meeting.

Trustee Pichla. Personnel Committee will be meeting soon.

Trustee Iott. SAFD: meeting was canceled for lack of agenda items. MAFD: Fire Board Attorney will speak about land contracts at their next meeting regarding purchase of the parcel on Arkona Rd.

Clerk Neill. Election Day: 15% turnout; Clerk's Office must be open 7:00 a.m. to 8:00 p.m. for voter registration on Election day; Parhelion Technologies to provide a quote for a QVF computer and three new laptops with windows 10 to comply with the State's mandate- must have not later than January 2020.

Supervisor Tellas. Good meeting with MI-Tech representatives about digitizing records; the last 2018 road project completed at Willis & Sanford Rds., 2019 projects ongoing; submitted waiver request to WCRC for site distance calculations at proposed Mooreville Park access drive, which was approved. The Washtenaw County Parks & Recreation Commission (WCPARC) approved \$17,000.00 towards the purchase of the Mooreville property; another bicycle accident occurred on railroad tracks on Platt Rd. – tracks' angle a dangerous issue for bicyclists, ongoing discussion with Brent Schlack, MDOT will propose solutions and assistance for A2 RR; stopped by Stevens Disposal and will talk about during that agenda item; recent traffic counts are being posted, surprisingly lower.

Treasurer Louis. Email thread among Treasurers about tax roll copy fees, some higher, some lower - Board agreed current \$40.00 fee is sufficient; in process of setting up Point & Pay option that will be up and running after the 9/14 summer tax due date, will be a lower cost to have the convenience.

UNFINISHED BUSINESS

PROPOSED MOVED BY TELLAS to authorize him to sign a donation Agreement, after review by York
MOOREVILLE Charter Township Attorney Lillich, for \$17,000 from Washtenaw County Parks & Recreation
PARK UPDATE Commission to York Charter Township for purchase of the Matuszak property in Mooreville.
SECONDED BY STERN. Discussion: need the specific language of the WCPARC's decision; but
can begin the process; parcel is very overpriced. VOICE VOTE: AYE: 6; NAY: 1; ABSENT: 0.
CARRIED.

MOVED BY TELLAS to authorize York Charter Township Attorney Lillich to write a Sales Agreement for the Matuszak Property not to exceed \$57,000.00. SECONDED BY STERN. Discussion: good to designate that the Township isn't paying the entire sales figure; need to be in receipt of the donation.

AMENDMENT BY TELLAS, SECONDED BY STERN to add: "delineate \$40,000.00 paid by York Charter Township from Parks Capital Improvements Fund and \$17,000.00 paid by donation from Washtenaw County Parks & Recreation Commission and pending receipt of their donation". No further discussion. VOICE VOTE: AYE: 6; NAY: 1; ABSENT: 0. CARRIED.

VOICE VOTE ON AMENDED MOTION: AYE: 6; NAY: 1; ABSENT: 0. CARRIED.

MOVED BY LOUIS to close out the Certificate of Deposit in the Parkland Acquisition Fund-413 and add that Fund to the pooled account: \$40,000 earmarked for purchase of Matuszak property and the balance for Mooreville Park development costs including legal fees, an engineering study, preparation of engineering drawings and grant matching funds for the proposed Mooreville park.

SECONDED BY TELLAS. Discussion: none. ROLL CALL VOTE: HARGROVE, NAY; STERN, AYE; LOUIS, AYE; TELLAS, AYE; NEILL, AYE; IOTT, AYE; PICHLA, AYE; ABSENT: NONE. CARRIED 6-1-0.

MOVED BY TELLAS, that once the purchase of the Mooreville property is completed, authorize York Charter Township Engineer Mike Peterson to conduct an Engineering Study and prepare Engineering Drawings of the proposed Mooreville park project at a cost not to exceed \$12,000.

SECONDED BY STERN. Discussion: Mike provided an estimate in 2014, but it needed updating. VOICE VOTE: AYE: 6; NAY: 1; ABSENT: 0. CARRIED.

WCPARC MOVED BY STERN to amend the Washtenaw County Parks & Recreation Commission
CONNECTING (WCPARC) Connecting Communities Project Agreement received from Township Attorney
COMMUNITIES June 25, 2019 to: a) also include Carpenter Rd. from Milan City limits to Bemis Rd. as well as
AGREEMENT Platt Rd. south to Milan for our Planner to review and provide their opinion regarding the
 feasibility of the best place for a trail to occur; b) request a deadline extension of six months
 and authorize Supervisor Tellas to sign when amendments are approved by the WCPARC.
 SECONDED BY TELLAS. Discussion: no need to resubmit application, amendments can be
 made administratively by County. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

NEW BUSINESS

STEVENS MOVED BY IOTT to approve a recent increase in recycling fees requested by Stevens Disposal
DISPOSAL & & Recycling Service, Inc. with an option for customers to drop their recycling services; for a
RECYCLING period of October 1, 2019 through October 1, 2020; start date retroactive to August 1, 2019;
REQUEST FOR increase to start with October 2019 billing; customers who already paid the recycling increase
RECYCLING at the July 2019 billing to receive a refund.
RATE SECONDED BY STERN. Discussion: advised Stevens must go before the Board before an
INCREASE increase can take place; watch what market is doing; Supervisor Tellas had a very good
 discussion with owner Carl Stevens, Jim May, Sales Manager and Tim Bell, Operations
 Manager, at their office; reviewed their 8/1/2019 explanation letter; understand where
 they're coming from, don't appreciate the way they handled it.
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

FORM MOVED BY LOUIS for the Board to get bids for removal of any Township Hall landscaping
AD HOC that's negatively impacting the building, bring to finish grade and present names at the
LANDSCAPE September 10th Regular Board meeting.
COMMITTEE SECONDED BY HARGROVE. Discussion: good idea to pull out existing bushes/trees that are
TO SEEK brushing up against the building and on the roof first, easier for landscaping companies to see
PROPOSALS, what's needed; will look empty over winter; form a committee to review bids and make a
TOWNSHIP recommendation to the Board; clear out foliage in the fall, plant in the spring.
HALL, SET VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.
COST LIMIT

 MOVED BY IOTT to give Supervisor Tellas the authority to form an Ad Hoc Landscape
 Committee to solicit bids to go to the next stage.
 SECONDED BY HARGROVE. Discussion: none further.
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

DRAFT MOVED BY NEILL to accept the draft York Charter Township Master Plan from the York
MASTER Charter Township Planning Commission for the Board of Trustees' review and comments as
PLAN FROM required. SECONDED BY TELLAS. Discussion: Trustee Hargrove asked that the Board submit
PLANNING their comments back to him within three weeks or less so the PC can review and have back to
COMMISSION the Board in September, hopefully, to authorize PC to distribute the draft plan to the notice
 list. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PUBLIC COMMENT: (maximum of five minutes) Two heard.
ADJOURNMENT: Moved by IOTT, Seconded by Pichla to adjourn the Regular Board meeting at 9:25 p.m.
Discussion: no objections. Approved by unanimous consent.

Charles Tellas, Supervisor

Helen Neill, Clerk

Approved: _____, 2019 Synopsis published: _____, 2019

Newspaper of record: MLive/The Ann Arbor News Website: www.twp-york.org