

**CHARTER TOWNSHIP OF YORK BOARD OF TRUSTEES REGULAR MEETING MINUTES  
TUESDAY, AUGUST 14, 2018**

The Board meeting was called to order at 7:30 p.m. at the York Township Hall, 11560 Stony Creek Road, Milan, MI., the Pledge of Allegiance was recited. Roll Call found all seven Board Members present: Derek Stern, Chuck Tellas, Sally Louis, Helen Neill, Dan Pichla, John Hargrove and Brian Iott.

Others Present: Two signed in, *(list on file)*

Short Public Comments: Resident Debora Ledford read aloud, her letter to the Board.

Presentation of Written Petitions: none received.

APPROVED MEETING MINUTES

Moved by Neill to approve the Charter Township of York Board of Trustees July 10, 2018 Regular meeting minutes, as presented. Seconded by Stern. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

CONSENT AGENDA ADOPTED AS AMENDED

Supervisor Tellas asked the Board for any changes or corrections to the Consent Agenda.

- C 1 Approve Disbursements: July 11-August 14, 2018, as presented.
- C 2 Recognize report from Clerk: July 2018 Revenues/Expenditures.
- C 3 Recognize Treasurer's Report, month of July 2018.
- C 4 Recognize Board correspondence, month of July 2018.
- C 5 Recognize written report from Building Official/Zoning Administrator, month of July 2018.
- C 6 Recognize written report from Township Assessor, month of July 2018.
- C 7 Approve payment to Garst L.P. Gas, Inc. for the 2018-19 heating season & weekly generator tests, as presented; pre-pay rate of \$1.49 per gallon for 4,900 gallons if paid in full by August 20, 2018.
- C 8 Set Special Board meeting for Tues., Sept. 11, 2018 at 7:00 p.m., for presentation of the financial statements for fiscal year ending March 31, 2018 by Pat Hanniford of Pfeffer, Hanniford & Palka, CPAs.
- C 9 Approve mileage reimbursement expense to: DeAnna Manor's Washtenaw County Election Inspector training, not to exceed \$11.56 and Jaymz Gibson, to Lenawee County Clerk for notary filing, not to exceed \$27.25; Helen Neill, for 8/7/18 Primary Election supplies & mileage, not to exceed \$325.38.

Moved by Iott to adopt the August 14, 2018 Consent Agenda as amended. Seconded by Hargrove. Discussion: Add C9. Voice Vote: Aye: 3; Nay: 0; Absent: 0.

REGULAR AGENDA APPROVED AS AMENDED

Supervisor Tellas requested the Board present any changes or corrections to the Regular Agenda.

Moved by Tellas to approve York Charter Township Board of Trustees August 14, 2018 Regular Agenda as amended. Seconded by Iott. Discussion: Add to end of New Business-Toyota Grant application-Mooreville land purchase; Parks Grant application-bike path study, Seal Township Hall parking lot, resident Ms. Ledford letter/request, hunting area control committee. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

VERBAL REPORTS

Cpl. Keith DeZwaan, Sheriff's Dept. Our three officers handled 301 calls for service during July; gave an overview of the month's incidents; briefly addressed the extremely noisy targets called tannerite.  
Tom Toth, Building/Zoning Official. Building Dept.: many new home permits, one is in Charter Oak Estates. Zoning Dept.: Under Property Maintenance Code on grass mowing, Tom can make decision about grass height for property over 1-1/3 acres & property owner can appeal to the Board; Township Attorney writing opinion on the Warner Rd. issue; Noise Ordinance cites unusual noise, not decibels; Cpl. Losey advised the neighbor to stop shooting at the exploding targets and they stopped; complainant must be willing to file complaint with the Zoning Department and also testify in court.  
Christopher Coucke, Assessor. Supervisor Tellas reviewed his written report, doing field work.

## BOARD REPORTS

Trustee Stern. Parks Committee: goats in park cleared out an area difficult to reach with equipment; 2<sup>nd</sup> Little Free Library at Willis Rd. lot, SRP; water wagon donated to Tri-County Horse Association.

Trustee Hargrove. Planning Commission: Saline Valley Farms PUD; Deer Ridge Site Condo; Resolution for Rezoning Petition & Area Plan, Fosdick property; Faust Acres; Master Plan update.

Treasurer Louis. Auditor approved setting up ACH with our IT company for the monthly server support cost; tax bill payments trickling in; correspondence with auditor, should wrap up soon.

Trustee Iott. *SAFD*: August meeting canceled. *MAFD*: canceled, lack of quorum – by email vote approved sharing cost of fuel with Milan Area Schools allowing for a better rate; confirmed letter of engagement with current auditor.

Trustee Pichla. Personnel Committee: discussed Sheriff's COPS position – ask new officer to maintain email alert system keeping residents informed (currently - [www.Dezwaank@washtenaw.org](mailto:www.Dezwaank@washtenaw.org)) and will be interviewing COPS candidates.

Clerk Neill. Adjusting journal entries will provide beginning balances for this year. Primary Election: Average 40% turnout, double from 2014, election results at [www.washtenaw.org/elections](http://www.washtenaw.org/elections); Dee assisting with ongoing developments; thanked everyone who helped with the Election.

Supervisor Tellas. Cpl. Losey working with Attorney on Trespassing & Rental Property Ordinances; the Platt Rd. culvert replacement was postponed: waiting for AT&T to take care of their old 12" cable that's draped over the culvert; Attorney Lillich will ask about it while in contact with AT&T awaiting route maps for their METRO Act Permit Extension request. Discussed care of roads with Emily Kizer, WCRC Communications Director, stretch dollars the best ways to extend road life; working on Policies Manual updates; looking for ways to explain road funding relating to opening up primary roads to thru trucks. Encouraged Board members to attend the October MTA workshop in Chelsea.

## UNFINISHED BUSINESS

TOWNSHIP WEBSITE DECISION Supervisor Tellas reviewed pertinent information from July presentations and subsequent information provided; budget for website is \$12,000.00. Discussion: STG will refund the cost if not happy with the product; waste of time choosing a lower price, then revamp in a few years; if Township is willing to grow, offering more services online, higher rate makes sense; in looking at both companies' websites, Revize seems to be more functional, an upgrade from what we have. MOVED BY TELLAS to hire Revize Software Systems, LLC, approving their quote to redesign the York Charter Township website, as presented; not to exceed \$8,900.00; authorize Supervisor Tellas to sign. SECONDED BY LOUIS. Discussion: too much money for what Township needs; hire company with extra options now, ready for future growth and more efficient than starting over in a few years; like the look of websites they've done; not in favor of the higher-priced option. ROLL CALL VOTE: HARGROVE, AYE; STERN, NAY; LOUIS, AYE; TELLAS, AYE; NEILL, AYE; IOTT, NAY; PICHLA, AYE; ABSENT: NONE. CARRIED 5-2-0

## NEW BUSINESS

COPS 2018 POSITION The Personnel Committee made two changes to the 2018 posting of the COPS position: delete Safe Routes to School; add maintaining the e-mail alert system that provides residents with Township-wide criminal activity and/or public health welfare alerts; after Sept. 17<sup>th</sup> deadline, an interview date will be set for York Officials to interview finalists. MOVED BY LOUIS to approve the 2018 COPS position posting as presented from Personnel Committee to include email alert system and add Safe Routes to School. SECONDED BY STERN. Discussion: visibility is very important to residents; retain Safe Routes to School Initiative as potential funding source for bike path. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED 7-0-0

APPOINTMENT TO PARKS COMMITTEE      MOVED BY STERN to appoint Juan Lauchu to the Parks Committee to fill the vacant term expiring January 31, 2020.  
 SECONDED BY TELLAS. Discussion: Supervisor Tellas and Paul Fairchild, Parks Committee Chairman met with Juan who is looking forward to serving the Township on this Committee; Trustee Stern stated that Juan will bring a lot of energy to the group; computer skills also a plus for committee members.  
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

TOYOTA GRANT APPLICATION, MOOREVILLE LAND PURCHASE      MOVED BY LOUIS to authorize submission of a grant application by Supervisor Tellas to Toyota for Mooreville land purchase.  
 SECONDED BY TELLAS. Discussion: requires official approval since Board may benefit from it.  
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

PARKS GRANT APPLICATION, BIKE PATH FEASIBILITY STUDY      MOVED BY TELLAS to authorize and encourage submission of a grant application by Derek Stern to the Washtenaw County Parks Commission for funding of a bike path feasibility study for York Charter Township.  
 SECONDED BY STERN. Discussion: none.  
 VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0.

SEALCOAT TOWNSHIP HALL PARKING LOT      MOVED BY LOUIS to approve an expenditure to seal the York Township Hall parking lot per quote by A. & J. Paving Co., Inc. dated July 29, 2018; not to exceed \$7,000.00 to include cost of striping; authorize Tom Toth to sign.  
 SECONDED BY HARGROVE. Discussion: Tom advised the two quotes are pretty much the same, but A. & J. is local; sorely needed before lot falls apart. VOICE VOTE: AYE: 7; NAY: 0; ABSENT: 0. CARRIED.

DEBORA LEDFORD LETTER, REQUEST: HUNTING AREA CONTROL COMMITTEE      Board recognized a detailed letter from resident Debora Ledford regarding a mid-July neighbor disturbance with the neighbors shooting guns on their property next door for over an hour. Police were called and advised that they can shoot until 10:00 p.m. within 150' of a neighboring property. She asked that the Board of Trustees authorize a study to be conducted. Discussion held: Ms. Ledford asked that the neighbors advise her prior to shooting as a courtesy so she can put her animals inside; firearms exempt from Zoning Ordinance; 2<sup>nd</sup> Amendment concerns. Board determined that, if this happens again, Ms. Ledford will contact Supervisor Tellas for assistance, no study at this time.

PUBLIC COMMENTS (five minutes or less) One heard.

ADJOURNMENT: Moved by lott, Seconded by Pichla to adjourn the Regular Board meeting at 8:55 p.m. Discussion: none. Voice Vote: Aye: 7; Nay: 0; Absent: 0. Carried.

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 Charles Tellas, Supervisor

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 Helen Neill, Clerk

Approved: \_\_\_\_\_, 2018      Synopsis published: \_\_\_\_\_, 2018  
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Newspaper of record: *MLive/The Ann Arbor News*      Website: [www.twp-york.org](http://www.twp-york.org)